

BOARD

#1B

RESOLUTION NO. 25022

**RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS
OF HARASSMENT/INTIMIDATION/BULLYING**

WHEREAS, the Fort Lee Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

DATED: July 9, 2012

Motion by: Mr. Peter Suh

Seconded by: Mr. Carmelo Luppino

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

BUILDINGS & GROUNDS COMMITTEE

#1B&G

RESOLUTION NO. 25023

BOSWELL ENGINEERING SERVICES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves Boswell Engineering for Boundary and Topographic Survey and Civil Engineering Services at Lewis F. Cole Middle School for the Middle School addition per the attached proposals, not to exceed \$80,000 plus the cost of expenses.

DATED: July 9, 2012
Attachment

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			



BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

VIA EMAIL & REGULAR MAIL

June 29, 2012

Ms. Cheryl Balletto
Business Administrator
Fort Lee Board of Education
2175 Lemoine Avenue
Fort Lee, New Jersey 07024

Re: Boundary and Topographic Survey
Lewis F. Cole Middle School
Block 2951, Lot 2
467 Stillwell Avenue
Borough of Fort Lee
Bergen County, New Jersey
Our File No. PR-12-4611

Dear Ms. Balletto:

In accordance with SSP Architectural Group's RFP 12-7968, Boswell Engineering is pleased to submit this proposal for surveying services at the above referenced site.

Topographic Survey

Boswell Engineering will perform a topographic survey of the above referenced tract, consisting of approximately 15.2 acres, with detailed elevations of improvements such as, but not limited to, curbs, visible utilities, walls, buildings, wetlands, if any, driveways and garages. Topographic information on adjacent lots within 5.00 feet of the property line will be also shown.

It should be noted that any sewer and drainage pipe sizes shown will be approximate dimensions obtained from above ground. This proposal does not include entering confined space for exact measurements.

Elevations will be established on-site and will be based on a published bench mark. The elevations will be in the NGVD 1929 vertical datum. A conversion from the NGVD 1929 vertical datum to the NAVD 1988 vertical datum will be provided, if required.

Boundary Survey

Boswell Engineering will perform a boundary survey on the above referenced tract and will show the location of all buildings, encroachments and fences by offsets from the property lines. Property corners will be set at corners not currently monumented.

1B&G

Ms. Cheryl Balletto
Business Administrator
Fort Lee Board of Education
June 29, 2012
PR-12-4611
Page 2

The Boundary Survey will be based upon the current deeds of record and/or a current title report, to be provided to us, adjoining deeds, existing surveys, if available, and maps on file with the County of Bergen.

This will not be an ALTA/ACSM Land Title Survey.

Cost Proposal

The Total Lump Sum Fee for the preparation of the Boundary and Topographic Survey will be Eighteen Thousand Six Hundred Dollars (\$18,600.00).

The executor of this proposal accepts responsibility of payment.

Boswell Engineering will furnish a completed survey within five (5) weeks of authorization to proceed and receipt of current deeds and/or title report.

Upon completion, Boswell Engineering will forward three (3) certified prints of the survey, as well as an electronic file and PDF, to SSP Architectural Group.

Your signature on a copy of this proposal will act as Boswell Engineering's agreement to proceed with this matter.

We wish to thank you for the opportunity of presenting this proposal and look forward to working with you on this project. Should you have any questions or require anything further, please do not hesitate to contact me.

Very truly yours,

BOSWELL ENGINEERING



Frank M. Krupinski, P.L.S.

FMK/ku

Cc: Scott Mihalick, AIA, LEED AP



Approved/Accepted by

7-10-12
Date

Cheryl Balletto BusAdmin
Print Name/Title



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VIA EMAIL & REGULAR MAIL

June 29, 2012

Ms. Cheryl Balletto
Business Administrator
Fort Lee Board of Education
2175 Lemoine Avenue
Fort Lee, New Jersey 07024

Re: Civil Engineering Services
Lewis F. Cole Middle School
Block 295.1, Lot 2
467 Stillwell Avenue
Borough of Fort Lee
Bergen County, New Jersey
Our File No. PR-12-4613

Dear Ms. Balletto:

In accordance with SSP Architectural Group's RFP 12-7968, Boswell Engineering is pleased to submit this proposal for civil engineering services at the above referenced site. The proposed addition will join the two wings of the school and displace an existing parking lot and drop-off area. A new courtyard will be created.

The following is a breakdown of our services:

TASK I: PLANNING/PROGRAMMING/CONCEPTUAL DESIGN

We will meet with the architects and school officials to develop a conceptual site plan for submission to the New Jersey Department of Education for review. The conceptual site plan will include the shape of the building and relocated parking facilities.

THE TOTAL LUMP SUM FEE FOR THE PREPARATION OF THE CONCEPT PLAN AS OUTLINED ABOVE IS \$3,200.00

Ms. Cheryl Balletto
Business Administrator
Fort Lee Board of Education
June 29, 2012
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Page 2

TASK II: PLANNING BOARD MEETING

We will attend one (1) Planning Board meeting of the Borough of Fort Lee for a presentation of the plan.

THE TOTAL LUMP SUM FEE FOR THE ATTENDANCE AT THE PLANNING BOARD MEETING IS \$700.00

TASK III: SCHEMATIC DESIGN (ENGINEERING SITE PLAN)

The work included under this task will consist of the preparation of a detailed engineering site plan, based upon the conceptual plan developed in Task I and approved by you. This site plan will be prepared in accordance with the Borough of Fort Lee Site Plan Ordinance as applicable consisting of the following:

1. Prepare title sheet to include key map and site legend describing proposed bulk requirements and parking requirements.
2. Design site utilities – indicate water, gas and electric utilities to service the proposed addition as well as possible relocations. Indicate sanitary sewer lateral connections.
3. Site grading improvements – design new drives, proposed grading schemes around buildings, walkways and landscaped areas.
4. Soil Erosion and Sediment Control Plan:
 - a. Prepare a Soil Erosion and Sediment Control Plan consistent with Soil Conservation Service requirements.
 - b. Provide all details associated with Soil Erosion and Sediment Control Plan.
 - c. Establish a construction sequencing plan to determine the proper phasing of construction to control stormwater runoff during site development.
 - d. Prepare Soil Erosion and Sediment Control application and submit for required certification.
5. Landscaping
 - a. Provide detailed design for proposed landscaping in accordance with the owner's specifications.
 - b. Provide planting details for deciduous and evergreen type species.

- c. Provide topsoil, fertilizing and seeding requirements for all non-planting disturbed areas.
 - d. Provide planting schedule summarizing proposed planting design.
- 6. Stormwater Management
 - a. Prepare runoff calculations for the existing and proposed conditions.
 - b. Design an on-site water quality system in compliance with the applicable drainage standards.
 - c. Prepare groundwater recharge calculations and design an infiltration system in compliance with the newly adopted NJDEP Stormwater Management System.
 - d. Provide calculations and necessary details for the proposed system.
- 7. Design of construction details.
- 8. Assist in the submission to the Bergen County Planning Board and Bergen County Soil Conservation District.
- 9. Assist in the submission of a Connection Application to the Bergen County Utilities Authority.
- 10. The Site Plans will consist of the following sheets:
 - a. Title Sheet
 - b. Phasing Plan
 - c. Site Plan – showing buildings, driveways, utilities, walks and landscaped areas
 - d. Soil Erosion and Sediment Control Plan
 - e. Landscaping Plan
 - f. Construction Details

**THE TOTAL LUMP SUM FEE FOR THE ENGINEERING SERVICES TO
COMPLETE A SITE PLAN AS DETAILED ABOVE IS \$21,300.00**

Ms. Cheryl Balletto
Business Administrator
Fort Lee Board of Education
June 29, 2012
PR-12-4613
Page 4

TASK IV: DESIGN DEVELOPMENT

We will attend three (3) design development meetings with the architect and school officials to refine the site design and confirm with the developing architectural plans.

THE ESTIMATED FEE FOR THE DESIGN DEVELOPMENT PHASE AS OUTLINED ABOVE IS \$10,500.00

TASK V: CONSTRUCTION DOCUMENTS

We will prepare a final conformed set of construction plans and specifications including the design of any free-standing walls not connected to any building. We will also prepare technical specifications to be included in the architect's bid package. Submission to the New Jersey DCA and required revisions will also be included in this phase.

THE ESTIMATED FEE FOR THE PREPARATION OF THE CONTRACT DOCUMENTS AS OUTLINED ABOVE IS \$9,700.00

TASK VI: BIDDING

We will assist in the bidding process including the attendance at a pre-bid meeting, answering contractor questions, assist in the preparation of addenda and the review of submitted bids.

THE ESTIMATED FEE FOR THE BIDDING PHASE AS OUTLINED ABOVE IS \$2,500.00

TASK VII: CONSTRUCTION ADMINISTRATION

We will assist the architect with responses to contractor RFI's, change orders and shop drawing review. We will perform five (5) site visits during the course of construction plus one (1) visit for punch list preparation and one (1) site visit for punch list completion. We will assist the architect with payment forms and prepare a punch list at the completion of the project.

THE ESTIMATED FEE FOR THE CONSTRUCTION ADMINISTRATION PHASE AS OUTLINED ABOVE IS \$15,800.00

Ms. Cheryl Balletto
Business Administrator
Fort Lee Board of Education
June 29, 2012
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Page 5

The work not included in this proposal is as follows:

1. Construction stakeout.
2. Wetlands delineation survey and submission for Letter of Interpretation.
3. Off-site topographical survey or additional roadway information.
4. NJDEP permits.
5. Lab testing and analytical work not identified.
6. ECRA sampling plan, analytical testing, borings, soil samples, remediation plan, supervision or cleanup, etc.
7. Application or permit fees.
8. Geotechnical borings and analyses.
9. Structural design for retaining walls which are part of the building.
10. Taking maps.
11. Environmental Impact Statement.
12. Off-site Road Improvement Plans or drainage studies.
13. Underground Tank Removal.
14. Existing septic systems closure and any related permitting.
15. Soils testing.
16. Site visits, other than those stated in this proposal.
17. Backhoe for excavation of test holes.
18. Laboratory fees for soil testing.
19. Hazardous waste-environmental investigations.
20. Deed description.
21. Expenses (i.e. mileage, special mailing costs).

We will be pleased to quote you for any additional work listed in our exclusions.

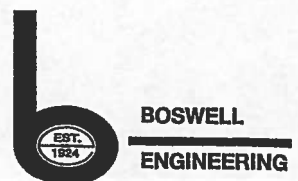
PRINTING CHARGES

Blue Prints	@	\$0.32 Per Square Foot
Mylars	@	\$3.60 Per Square Foot

If additional work is required, we will invoice you on the basis of our standard hourly rates in effect at the time the work is performed.

The executor of this proposal accepts responsibility of payment.

Your signature on a copy of this proposal will act as Boswell Engineering's agreement to proceed with this matter.

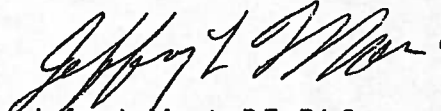


Ms. Cheryl Balletto
Business Administrator
Fort Lee Board of Education
June 29, 2012
PR-12-4613
Page 6


We wish to thank you for the opportunity of presenting this proposal and look forward to working with you on this project. Should you have any questions or require anything further, please do not hesitate to contact me.

Very truly yours,

BOSWELL ENGINEERING


Jeffery L. Morris, P.E., P.L.S.

JLM/jg


Approved/Accepted by

7-10-12
Date

Cheryl Balletto BusAdmin
Print Name/Title

CURRICULUM & INSTRUCTION COMMITTEE

#1CUR

RESOLUTION NO. 25024

APPROVAL OF CLASS TRIPS TOTALING \$4,550.00

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the **class trips** listed on the attached summary.

DATED: July 9, 2012
Attachment

Motion by: Mrs. Angela Napolitano

Seconded by: Mr. Yusang Park

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

CLASS TRIPS
BOARD AGENDA OF 7/9/12

Teacher Name	District Location	Grade/Dept	Destination	City/State	Trip Date	Number of Pupils	Cost to District	Total Cost To Pupil	Notes
Barron, B.	HS	10-12th Grade	Bergen County Schools/Varsity Debate Team	various locations	10/11,11/2, 12/14/2012,1/11, 2/5,2/26/2013	20	\$350.00 per trip \$2,100.00 (total)	N/A	Paid by Transp. Acct.
Barron, B.	HS	9-12th Grade	Bergen County Schools/Jr. Varsity Debate Team	various locations	10/9,10/24,11/13, 11/29,12/11/2012 1/8,2/12/2013	20	\$350.00 per trip \$2,450.00 (total)	N/A	Paid by Transp. Acct.
TOTAL							\$4,550.00		

APPROVAL OF ENGLISH LANGUAGE ARTS TEXTBOOKS AND SUPPLEMENTARY MATERIALS AND PROFESSIONAL DEVELOPMENT FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **English Language Arts textbooks, supplementary materials and professional development for the 2012-2013 school year** as per the attached proposals.

DATED: July 9, 2012
Attachment

Motion by: Mrs. Angela Napolitano

Seconded by: Mr. Yusang Park

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

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GRADES 6

COST PROPOSAL

PRESENTED BY:

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Grade 6						
Student Edition						
Student Edition (with 6 years of online access)	978-0-13-253140-5	\$39.47	75	\$2,960.25	5	\$197.35
Student Edition eText Online	978-0-13-253185-6	\$29.97		\$0.00		\$0.00
Teacher's Edition						
Teacher Edition	978-0-13-253720-9	\$94.97		\$0.00	4	\$379.88
Teacher Edition eText Online	978-0-13-253201-3	\$74.97		\$0.00		\$0.00
ExamView® Test Bank CD-ROM	978-0-13-253217-4	\$140.97		\$0.00	4	\$563.88
Online Digital Access	978-0-13-253193-1	\$29.97		\$0.00	4	\$119.88
TOTAL VALUE OF NO CHARGE ITEMS				\$1,260.99		
TOTAL COST OF MATERIALS				\$2,960.25		
SHIPPING AND HANDLING 6%				\$177.62		
TOTAL COST WITH SHIPPING:				\$3,137.87		

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Online Digital Access	978-0-13-253193-1	\$29.97		\$0.00	4	\$119.88
TOTAL VALUE OF NO CHARGE ITEMS				\$1,260.99		
TOTAL COST OF MATERIALS				\$1,973.50		
SHIPPING AND HANDLING 6%				\$118.41		
TOTAL COST WITH SHIPPING:				\$2,091.91		

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TOTAL COST OF MATERIALS				\$2,762.90		
SHIPPING AND HANDLING 6%				\$165.77		
TOTAL COST WITH SHIPPING:				\$2,928.67		

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TOTAL COST OF MATERIALS				\$2,762.90		
SHIPPING AND HANDLING 6%				\$165.77		
TOTAL COST WITH SHIPPING:				\$2,928.67		

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GRADES 7-8, 8 Honors

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Student Edition eText Online	978-0-13-253186-3	\$29.97		\$0.00			\$0.00
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Teacher Edition	978-0-13-253721-6	\$94.97		\$0.00	8		\$759.76
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Teacher Edition	978-0-13-253722-3	\$94.97		\$0.00	8		\$759.76
Teacher Edition eText Online	978-0-13-253203-7	\$74.97		\$0.00			\$0.00
ExamView® Test Bank CD-ROM	978-0-13-253219-8	\$140.97		\$0.00	8		\$986.79
Online Digital Access	978-0-13-253195-5	\$29.97		\$0.00	8		\$239.76

<u>PRODUCT DESCRIPTION</u>		<u>ISBN 13</u>	<u>UNIT PRICE</u>	<u>PURCHASE</u>		<u>NO-CHARGE</u>	
				<u>QTY</u>	<u>TOTAL</u>	<u>QTY</u>	<u>TOTAL</u>
Grade 9							
Student Edition							
Student Edition (with 6 years of online access	978-0-13-253143-6	\$39.47	55	\$2,170.85	5		\$0.00
Student Edition eText Online	978-0-13-253189-4	\$29.97		\$0.00			\$197.35
Teacher's Edition							
Teacher Edition	978-0-13-253723-0	\$94.97		\$0.00			\$0.00
Teacher Edition eText Online	978-0-13-253205-1	\$74.97		\$0.00	1		\$0.00
ExamView® Test Bank CD-ROM	978-0-13-253221-1	\$140.97		\$0.00			\$94.97
Online Digital Access	978-0-13-253197-9	\$29.97		\$0.00	1		\$0.00
TOTAL VALUE OF NO CHARGE ITEMS				\$6,945.05			
TOTAL COST OF MATERIALS				\$21,116.45			
SHIPPING AND HANDLING 6%				\$1,266.99			
TOTAL COST WITH SHIPPING:				\$22,383.44			

Prices quoted are Net and do not include shipping charges. Prices are valid until September 30, 2012
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GRADES 9 Pilot

COST PROPOSAL

PRESENTED BY:

Chris Schweighardt
 Secondary Representative
 Office: 973-692-9141
 Voice Mail: 800-435-3499, X7940
 email: chris.schweighardt@pearson.com

Date:

HOW TO ORDER:

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 PO Box 2500

Lebanon, IN 46052-3009

Or, fax the Proposal and your Purchase Order:
 toll-free to: 1-877-260-2530

Or, order online at:
<http://k12oasis.pearson.com>

PRODUCT DESCRIPTION	ISBN 13	UNIT	PURCHASE		NO-CHARGE	
		PRICE	QTY	TOTAL	QTY	TOTAL
Grade 9						
Student Edition						
Student Edition (with 6 years of online access)	978-0-13-253143-6	\$39.47	24	\$947.28		\$0.00
Student Edition eText Online	978-0-13-253189-4	\$29.97		\$0.00		\$0.00
Teacher's Edition						
Teacher Edition	978-0-13-253723-0	\$94.97		\$0.00	1	\$94.97
Teacher Edition eText Online	978-0-13-253205-1	\$74.97		\$0.00		\$0.00
ExamView® Test Bank CD-ROM	978-0-13-253221-1	\$140.97		\$0.00	1	\$140.97
Online Digital Access	978-0-13-253197-9	\$29.97		\$0.00	1	\$29.97
TOTAL VALUE OF NO CHARGE ITEMS				\$265.91		
TOTAL COST OF MATERIALS				\$947.28		
SHIPPING AND HANDLING 6%				\$56.84		
TOTAL COST WITH SHIPPING:				\$1,004.12		

Prices quoted are Net and do not include shipping charges. Prices are valid until September 30, 2012

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Words Their Way: Word Study in Action Developmental Model © 2012

Kathy Gibson
Phone: 973.293.3026
Email: kathy.gibson@pearson.com

Prepared For:
District: Fort Lee School District
School: Elementary School No. 1

	ISBN	Price	Qty Charge	Qty Free	Total Charge	Total Free
EMERGENT-EARLY LETTER NAME (EELN) - Kindergarten/Early Grade 1						
EELN Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432108	\$329.97	5		1,649.85	0.00
Emergent-Early Letter-Name Student Book (10 pks)	1428431365	\$89.97	4		359.88	0.00
LETTER NAME (LN) - Grade 1						
LN Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432116	\$329.97	4		1,319.88	0.00
Letter-Name Student Book (10 pks)	1428431373	\$89.97	8		719.76	0.00
Letter-Name Student Book	1428431314	\$9.97	3		29.91	0.00
WITHIN WORD PATTERN (WWP) - Grade 2						
WWP Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432124	\$329.97	4		1,319.88	0.00
Within Word Pattern Student Book (10 pks)	1428431381	\$89.97	5		449.85	0.00
Within Word Pattern Student Book	1428431330	\$9.97	2		19.94	0.00
SYLLABLES AND AFFIXES (S&A) - Grades 3/4						
S&A Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, CC Companion Guide)	1428432132	\$295.97	8		2,367.76	0.00
S&A Student Book (10 pks)	142843139X	\$89.97		10	0.00	899.70
S&A Student Book	1428431349	\$9.97		8	0.00	79.76
DERIVATIONAL RELATIONSHIP (DR) - Grades 5/6						
S&A Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, CC Companion Guide)	1428432140	\$295.97	3		887.91	0.00
S&A Student Book (10 pks)	1428431403	\$89.97	1	3	89.97	269.91
S&A Student Book	1428431357	\$9.97		6	0.00	59.82
ADDITIONAL RESOURCES						
Teacher Resource Bundle with Common Core Companion (TE Resource Guide/ TE Resource CD, Whiteboard DVD, Common Core Companion Guide)-For BSI Teacher	142843254X	210.97	1		210.97	0.00
Emergent-Early Letter Name Big Book of Rhymes- Includes 1 copy for BSI	1428432418	\$35.97	1		35.97	0.00
Letter Name Big Book of Rhymes- Includes: 1 copy for BSI	1428432426	\$35.97	1		35.97	0.00
Within Word Pattern Big Book of Rhymes- Includes: 1 copy for BSI	1428432434	\$35.97	1		35.97	0.00
Teacher Resource Guide with Common Core Companion Guide (For Inclusion Teachers)	1428431454	68.97	6		413.82	0.00

6% Shipping Approved by C. Bryan

	Total Charge	Total Free
Purchase Subtotal	9,947.29	1,309.19
6% Shipping & Handling	596.84	
Purchase Total	10,544.13	1,309.19

* Prices effective through September 30, 2012

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OR, FAX TO: 1.877.260.2530

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Kathy Gibson
Phone: 973.293.3026
Email: kathy.gibson@pearson.com

Prepared For:
District: Fort Lee School District
School: Elementary School No. 2

	ISBN	Price	Qty Charge	Qty Free	Total Charge	Total Free
EMERGENT-EARLY LETTER NAME (EELN) - Kindergarten/Early Grade 1						
EELN Classroom Starter Pack w/CC						
Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432108	\$329.97	3		989.91	0.00
Emergent-Early Letter-Name Student Book (10 pks)	1428431365	\$89.97	3		269.91	0.00
Emergent-Early Letter-Name Student Book	1428431322	\$9.97	3		29.91	0.00
LETTER NAME (LN) - Grade 1						
LN Classroom Starter Pack w/CC						
Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432116	\$329.97	3		989.91	0.00
Letter-Name Student Book (10 pks)	1428431373	\$89.97	3		269.91	0.00
Letter-Name Student Book	1428431314	\$9.97	2		19.94	0.00
WITHIN WORD PATTERN (WWP) - Grade 2						
WWP Classroom Starter Pack w/CC						
Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432124	\$329.97	4		1,319.88	0.00
Within Word Pattern Student Book (10 pks)	1428431381	\$89.97	5		449.85	0.00
Within Word Pattern Student Book	1428431330	\$9.97	2		19.94	0.00
SYLLABLES AND AFFIXES (S&A) - Grades 3/4						
S&A Classroom Starter Pack w/CC						
Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, CC Companion Guide)	1428432132	\$295.97	7		2,071.79	0.00
S&A Student Book (10 pks)	142843139X	\$89.97		6	0.00	539.82
S&A Student Book	1428431349	\$9.97		1	0.00	9.97
DERIVATIONAL RELATIONSHIP (DR) - Grades 5/6						
S&A Classroom Starter Pack w/CC						
Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, CC Companion Guide)	1428432140	\$295.97	3		887.91	0.00
S&A Student Book (10 pks)	1428431403	\$89.97	2	2	179.94	179.94
S&A Student Book	1428431357	\$9.97			0.00	0.00
ADDITIONAL RESOURCES						
Teacher Resource Bundle with Common Core Companion (TE Resource Guide/ TE Resource CD, Whiteboard DVD, Common Core Companion Guide)- Includes: 1 copy for SPED 3/4, 2 copies for SPED 5/6, 1 copy for BSI	142843254X	210.97	4		843.88	0.00
Emergent-Early Letter Name Big Book of Rhymes- Includes 1 copy for BSI	1428432418	\$35.97	1		35.97	0.00
Letter Name Big Book of Rhymes- Includes: 1 copy for BSI	1428432426	\$35.97	1		35.97	0.00
Within Word Pattern Big Book of Rhymes- Includes: 1 copy for BSI	1428432434	\$35.97	1		35.97	0.00

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	Total Charge	Total Free
Purchase Subtotal	8,450.59	729.73
6% Shipping & Handling	507.04	
Purchase Total	8,957.63	729.73

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Kathy Gibson
Phone: 973.293.3026
Email: kathy.gibson@pearson.com

Prepared For:
District: Fort Lee School District
School: Elementary School No. 3

	ISBN	Price	Qty Charge	Qty Free	Total Charge	Total Free
EMERGENT-EARLY LETTER NAME (EELN) - Kindergarten/Early Grade 1						
EELN Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432108	\$329.97	4		1,319.88	0.00
Emergent-Early Letter-Name Student Book (10 pks)	1428431365	\$89.97	4		359.88	0.00
Emergent-Early Letter-Name Student Book	1428431322	\$9.97	3		29.91	0.00
LETTER NAME (LN) - Grade 1						
LN Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432116	\$329.97	4		1,319.88	0.00
Letter-Name Student Book (10 pks)	1428431373	\$89.97	5		449.85	0.00
Letter-Name Student Book	1428431314	\$9.97	3		29.91	0.00
WITHIN WORD PATTERN (WWP) - Grade 2						
WWP Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432124	\$329.97	3		989.91	0.00
Within Word Pattern Student Book (10 pks)	1428431381	\$89.97	5		449.85	0.00
SYLLABLES AND AFFIXES (S&A) - Grades 3/4						
S&A Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, CC Companion Guide)	1428432132	\$295.97	6		1,775.82	0.00
S&A Student Book (10 pks)	142843139X	\$89.97		8	0.00	719.76
S&A Student Book	1428431349	\$9.97		4	0.00	39.88
DERIVATIONAL RELATIONSHIP (DR) - Grades 5/6						
S&A Classroom Starter Pack w/CC Companion (includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, CC Companion Guide)	1428432140	\$295.97	3		887.91	0.00
S&A Student Book (10 pks)	1428431403	\$89.97	1	3	89.97	269.91
S&A Student Book	1428431357	\$9.97			0.00	0.00
ADDITIONAL RESOURCES						
Teacher Resource Guide with Common Core Companion Guide- <i>Includes 2 copies for Inclusion Teachers</i>	1428431454	68.97	2		137.94	0.00
Teacher Resource Bundle with Common Core Companion (TE Resource Guide/ TE Resource CD, Whiteboard DVD, Common Core Companion Guide)- <i>Includes: 1 copy for Resource, 1 copy for BSI</i>	142843254X	210.97	2		421.94	0.00
Letter Name Big Book of Rhymes- <i>Includes 1 copy for Resource, 1 copy for BSI</i>	1428432426	\$35.97	2		71.94	0.00
Within Word Pattern Big Book of Rhymes- <i>Includes: 1 copy for Resource, 1 copy for BSI</i>	1428432434	\$35.97	2		71.94	0.00

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	Total Charge	Total Free
Purchase Subtotal	8,406.53	1,029.55
6% Shipping & Handling	504.39	
Purchase Total	8,910.92	1,029.55

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Kathy Gibson
Phone: 973.293.3026
Email: kathy.gibson@pearson.com

Prepared For:
District: Fort Lee School District
School: Elementary School No. 4

	ISBN	Price	Qty Charge	Qty Free	Total Charge	Total Free
EMERGENT-EARLY LETTER NAME (EELN) - Kindergarten/Early Grade 1						
EELN Classroom Starter Pack w/CC Companion (Includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432108	\$329.97	3		989.91	0.00
Emergent-Early Letter-Name Student Book (10 pks)	1428431365	\$89.97	5		449.85	0.00
LETTER NAME (LN) - Grade 1						
LN Classroom Starter Pack w/CC Companion (Includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432116	\$329.97	3		989.91	0.00
Letter-Name Student Book (10 pks)	1428431373	\$89.97	5		449.85	0.00
WITHIN WORD PATTERN (WWP) - Grade 2						
WWP Classroom Starter Pack w/CC Companion (Includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, Big Book of Rhymes, CC Companion Guide)	1428432124	\$329.97	3		989.91	0.00
Within Word Pattern Student Book (10 pks)	1428431381	\$89.97	3		269.91	0.00
Within Word Pattern Student Book	1428431330	\$9.97	5		49.85	0.00
SYLLABLES AND AFFIXES (S&A) - Grades 3/4						
S&A Classroom Starter Pack w/CC Companion (Includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, CC Companion Guide)	1428432132	\$295.97	7		2,071.79	0.00
S&A Student Book (10 pks)	142843139X	\$89.97	1	10	89.97	899.70
DERIVATIONAL RELATIONSHIP (DR) - Grades 5/6						
S&A Classroom Starter Pack w/CC Companion (Includes: 1 Teacher Resource Guide; one Teacher Resource CD-ROM; 10 WTW DM Student Notebooks, 10 Sort Envelopes, CC Companion Guide)	1428432140	\$295.97	3		887.91	0.00
S&A Student Book (10 pks)	1428431403	\$89.97	3	2	269.91	179.94
ADDITIONAL RESOURCES						
Emergent-Early Letter Name Big Book of Rhymes- Includes: 1 copy for BSI, 1 copy for Resource	1428432418	\$35.97	2		71.94	0.00
Letter Name Big Book of Rhymes- Includes 1 copy for BSI, 1 copy for Resource	1428432426	\$35.97	2		71.94	0.00
Within Word Pattern Big Book of Rhymes- Includes: 1 copy for Resource, 1 copy for BSI	1428432434	\$35.97	2		71.94	0.00
Teacher Resource Guide with Common Core Companion Guide- Includes copies for Inclusion Teachers	1428431454	68.97	2		137.94	0.00
Teacher Resource Bundle with Common Core Companion (TE Resource Guide/ TE Resource CD, Whiteboard DVD, Common Core Companion Guide)- Includes: 1 copy for BSI, 1 copy for Resource	142843254X	210.97	2		421.94	0.00

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	Total Charge	Total Free
Purchase Subtotal	8,284.47	1,079.64
6% Shipping & Handling	497.07	
Purchase Total	8,781.54	1,079.64

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Kathy Gibson
Phone: 973.293.3026
Email: kathy.gibson@pearson.com

Prepared For:
District: Fort Lee School District
School: _____

	ISBN	Price	Qty Charge	Qty Free	Total Charge	Total Free
PROFESSIONAL DEVELOPMENT						
WTW-Implementation Essentials (half day workshop for 30 participants)	112308	\$2,200.00		1	0.00	2,200.00
WTW-Implementation Essentials (full day workshop for 30 participants)	112010	\$3,500.00	1		3,500.00	0.00
					Total Charge	Total Free
Purchase Subtotal					3,500.00	2,200.00

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APPROVAL OF FOSS KITS FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the attached FOSS Kits proposal **for the 2012-2013 school year** as per the attached proposals.

DATED: July 9, 2012
Attachment

Motion by: Mrs. Angela Napolitano

Seconded by: Mr. Yusang Park

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

Quote #405 Product Schedule

FORT LEE SCHOOL DISTRICT
255 WHITEMAN ST
FORT LEE, NJ 07024

Quote Number - 405
Quote Type - NC_LEASE
Salesperson - Chika Onyeani
Estimated Start - 08/27/2012

Quote Date - 06/18/2012
Print Date - 06/19/2012
Print Time - 17:03 CST

Notes:

06/19/2012

# of Uses	# of Rotations	Grade	SKU	Description	Lease Price	# Kits Per Rotation	Lease Total	Ship/Handling Price	Ship/Handling Total
15	1	K	742-5001-TR	FOSS Animals 2 x 2	\$225.00	15	\$3,375.00	\$30.00	\$450.00
14	1	1	742-5013-TR	FOSS Insects	\$330.00	14	\$4,620.00	\$30.00	\$420.00
14	1	1	742-5015-TR	FOSS Balance & Motion	\$205.00	14	\$2,870.00	\$30.00	\$420.00
13	1	2	742-5016-TR	FOSS Solids & Liquids	\$295.00	13	\$3,835.00	\$30.00	\$390.00
13	1	2	742-5017-TR	FOSS Air & Weather	\$275.00	13	\$3,575.00	\$30.00	\$390.00
13	1	3	742-5022-TR	FOSS Magnetism & Electricity	\$220.00	13	\$2,860.00	\$30.00	\$390.00
13	1	3	742-5024-TR	FOSS Earth Materials	\$245.00	13	\$3,185.00	\$30.00	\$390.00
15	1	4	742-5019-TR	FOSS Human Body	\$290.00	15	\$4,350.00	\$30.00	\$450.00
15	1	4	742-5023-TR	FOSS Physics of Sound	\$205.00	15	\$3,075.00	\$30.00	\$450.00
13	1	5	742-5028-TR	FOSS Environments	\$390.00	13	\$5,070.00	\$30.00	\$390.00
13	1	5	742-5036-TR	FOSS Variables	\$175.00	13	\$2,275.00	\$30.00	\$390.00
11	1	6	742-5031-TR	FOSS Mixtures & Solutions	\$255.00	11	\$2,805.00	\$30.00	\$330.00

11	1	6	742-5035-TR	FOSS Models & Designs	\$170.00	11	\$1,870.00	\$30.00	\$330.00
173	<---- Totals ---->					173	\$43,765.00		\$5,190.00

Total Annual Lease Agreement - \$43,765.00

Total 1 YR Lease Agreement - \$43,765.00

Total Annual Delivery Price - \$5,190.00

Total 1 YR Delivery Price - \$5,190.00

Total Total Agreement Price - \$48,955.00

*Applicable state taxes not included.

Terms and Conditions

1. Acceptance. Acceptance of the service agreement is acknowledged upon receipt of a signed agreement between Delta Education and an authorized agent of the School District.

2. Deliveries, Timelines. The Company's production schedules are based upon receiving the agreement and preliminary schedule, inclusive of living material, TEN weeks prior to the first start date of the program, to ensure that materials will be delivered to the Schools by the dates specified on the agreed upon schedule. The full detailed schedule, listing quantities by title and by school must be received FOUR weeks prior to the start date and the Final list of teacher names and email addresses must be received TWO weeks prior to the start date for preparation of shipments. When delivery detail for each teacher is not provided all kits will be delivered to the school Principal's office by default. Meeting the stated timelines is critical in order to meet delivery by the required rotation schedules, including living materials for the Life Science modules and all accompanying alert notifications to the school administrators and teachers.

3. Purchase Orders. Based upon our company financial auditing requirements a hard copy of the Purchase Order is required for payment processing. This must be received FOUR weeks prior to the start date of the program.

Note: Quotes do not include any applicable sales tax.

4. Schedule Changes. Shipments will be for the exact amounts scheduled unless otherwise agreed in writing. Any increased changes outside the timelines specified are not guaranteed for the delivery schedule and will require an amended or additional purchase order. Kits delivered after the start date due to late changes will still be picked up according to the original schedule date. The School District will accept responsibility for returning kits that miss the scheduled pick-up due to the fault of the schools. Unless a prior agreement is in place the school that missed the scheduled pick up will ship the kit the next day and absorb the cost. Kits not returned within 7 days of the missed pick up will incur an additional charge against the district for the kit lease or service fee depending on the agreement selected.

5. Material Responsibility. Delta Education will be responsible for replacing all consumable products, as identified on the packing lists, as well as any items that become defective or damaged through normal wear and tear over repeated usage. The School District is responsible for returning all permanent equipment, as identified on the packing lists. Delta Education reserves the right to invoice the School District for any permanent equipment not returned with the Kits.

6. Expiration. Kits that are owned by the School District will be returned to the District within 60 days upon expiration of the agreement, unless the District notifies Delta Education of its intent to renew the agreement within those 60 days.

7. Conversion. Service Agreements calling for kit conversion to Teacher Ready require the customer to pay for the initial shipment of their kits to Delta Education. A Return Authorization number for that shipment will be issued by Delta upon receipt of a signed agreement.

Fort Lee Board of Education

Bills And Claims Report By Vendor Name

7/9/2012

va_bill5.5
06/15/2012

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 07/05/2012 at 12:49:20 PM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$326,329.99				\$326,329.99
10	12	\$28,370.27				\$28,370.27
Fund 10	TOTAL	\$354,700.26				\$354,700.26
20	20	\$18,429.84				\$18,429.84
30	30	\$895,357.50				\$895,357.50
95	95		\$361.00			\$361.00
GRAND	TOTAL	\$1,268,487.60	\$361.00	\$0.00	\$0.00	\$1,268,848.60

Chairman Finance Committee

Member Finance Committee

FINANCE COMMITTEE

#1F

RESOLUTION NO. 25027

APPROVAL - CURRENT BILLS LIST TOTALING \$1,268,848.60

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the payment of the claims on the **current bills list** in the amount of **\$1,268,848.60** for June 2012 (computer checks).

DATED: July 9, 2012
Attachment

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

Fort Lee Board of Education

Bills And Claims Report By Vendor Name

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type * Check Description	Check #	Check Amount
Pending Payments						
ALKHAZOV, DMITRIY/ 7494	1112-2578	11-000-252-580-50-000/ TRAVEL		CF TRAVEL-MAY 12		20.77
ALLIED PRINTING, CO, INC./ 6888	1112-2546	11-190-100-800-07-000/ OTHER OBJECTS		CF INV 37527		283.00
	1112-2555	11-190-100-610-06-001/ GENERAL SUPL		CF INV 37842		220.00
	1112-2665	11-190-100-610-06-001/ GENERAL SUPL		CF INV 37848		350.00
	1112-2677	11-190-100-800-07-000/ OTHER OBJECTS		CF INV 37830		840.00
				Total for ALLIED PRINTING, CO, INC./ 6888		\$1,693.00
AMATO, SHARON/ 3172	1112-2619	11-000-230-580-20-000/ TRAVEL		CF 6/6/12 TRAVEL		31.16
	1112-2588	11-000-230-610-20-000/ SUPPLIES		CF REIMB		61.11
				Total for AMATO, SHARON/ 3172		\$92.27
AMERICAN MUSEUM OF NATURAL HIS/ 5099	1112-2477	11-401-100-600-07-000/ STDNT ACT HS-SUPPLIES		CF INV 18950 - CUST# 1037326		168.00
AMSTERDAM PRINTING, CORP./ 7913	1112-2503	11-401-100-600-07-000/ STDNT ACT HS-SUPPLIES		CF INV 3200459		459.75
ASSOC SUPV. & CU (ASCD)/ 6776	1112-1833	11-000-240-800-01-000/ OTHER OBJECTS		CF INV 10771692		89.00
AT&T LONG DISTANCE/ 1004	1112-0005	11-000-230-530-10-722/ TELEPHONE		CP ACCT# 0303697878001-JUNE12		413.20
ATLAS FOREIGN INC./ 4782	1112-2486	11-000-262-626-40-620/ FUEL-GASOLINE		CP APRIL 2012-B&G		1,431.32
		11-000-262-626-40-620/ FUEL-GASOLINE		CF APRIL 2012-BUSES		4,001.77
	1112-2709	11-000-262-626-40-620/ FUEL-GASOLINE		CP B&G-MAY12		1,415.80
		11-000-262-626-40-620/ FUEL-GASOLINE		CF BUSES-MAY12		4,746.68
				Total for ATLAS FOREIGN INC./ 4782		\$11,596.57
B.C.SPECIAL SERVI (192/193)/ 1167	1112-1213	20-502-200-320-30-000/ CHAP 192/193 COMP ED		CP MAY 2012		4,733.85
		20-502-200-320-30-000/ CHAP 192/193 COMP ED		CP JUNE 2012		4,733.85
		20-503-200-320-30-000/ CHAP 192/193 ESL		CP MAY 2012		1,465.47
		20-503-200-320-30-000/ CHAP 192/193 ESL		CP JUNE 2012		1,465.47
		20-506-200-320-30-000/ CHAP 192/193 SUPPL INST		CP MAY 2012		210.46
		20-506-200-320-30-000/ CHAP 192/193 SUPPL INST		CP JUNE 2012		210.46

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Pending Payments						
B.C.SPECIAL SERVI (192/193)/ 1167		20-508-200-320-30-000/ CHAP 192/193 CORR SPEECH		CP MAY 2012		1,105.79
		20-508-200-320-30-000/ CHAP 192/193 CORR SPEECH		CP JUNE 2012		1,105.79
			Total for B.C.SPECIAL SERVI (192/193)/ 1167			\$15,031.14
BABES YELLOW CAR, INC./ 1170	1112-2568	11-000-270-512-07-000/ TRANSP TO/FROM HS		CF INV 8941		80.80
BALLETTO, CHERYL/ 6828	1112-2656	11-000-251-580-10-000/ TRAVEL		CF TRAVEL		206.49
		11-000-251-600-10-000/ SUPPLIES		CF SUPPLIES		15.98
		11-000-251-890-10-000/ MISC EXPENDITURES		CF MISC EXPENDITURES		372.80
			Total for BALLETTO, CHERYL/ 6828			\$595.27
BARNES & NOBLE, INC./ 1192	1112-2273	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV 2342979		479.25
BARRON'S EDUCATIONAL SERIES, INC./ 8415	1112-2547	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV 6430788		38.69
BAYADA HOME HEALTHCARE/ 8420	1112-2682	11-000-216-320-60-000/ RELATED SERVICES		CP INV 7685761		1,480.00
	1112-2638	11-000-216-320-60-000/ RELATED SERVICES		CP INV 7653663		1,500.00
		11-000-216-320-60-000/ RELATED SERVICES		CF INV 7669276		1,200.00
			Total for BAYADA HOME HEALTHCARE/ 8420			\$4,180.00
BERGEN COUNTY SCD/ 4786	1112-1322	11-000-216-320-60-000/ RELATED SERVICES		CP MARCH 2012		18,046.25
		11-000-216-320-60-000/ RELATED SERVICES		CP MAY 2012		19,786.25
			Total for BERGEN COUNTY SCD/ 4786			\$37,832.50
BINGHAM COMMUNICATIONS, INC./ 6049	1112-2187	11-000-261-420-40-060/ CLEAN,REPAIR,MAINT-MS		CF INV 25272		490.00
	1112-2223	11-000-261-420-40-070/ CLEAN,REPAIR,MAINT-HS		CF INV 25313		490.00
	1112-2603	11-000-261-420-40-020/ CLEAN,REPAIR,MAINT-SCH 2		CF INV 25604		390.00
			Total for BINGHAM COMMUNICATIONS, INC./ 6049			\$1,370.00
BOROUGH OF FORT LEE/ 1053	1112-2668	11-000-266-300-10-000/ UE S PUR PRO & TECH SVCS		CF INV 234		832.00
BRIGIDA, DEBRA/ 5577	1112-2634	20-254-100-610-60-100/ IDEA C/O1011-EIS-GENL SU		CF REIMB.		153.00

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Pending Payments						
BRITO, JORGE/ 6930	1112-2596	11-000-262-800-40-000/ OTHER OBJECTS		CF BOILER LICENSE REIMB.		80.00
BRITTON, BARBARA/ 5647	1112-2630	11-190-100-610-01-014/ WORKBKS WHOLE LANG		CF REIMB.		149.00
CALIFANO, MICHAEL J / 7248	NAP Check	CR:95-101- DR:95-471-17		CF 9/13/11 CLIFFSIDE PK-G-JV-SOCC		56.00
		CR:95-101- DR:95-471-15		CF 10/28/11 RIVER DELL-B-JV-SOCC		56.00
				Total for CALIFANO, MICHAEL J / 7248		\$112.00
CAPPELLINI, JOE/ 5282	1112-2554	11-190-100-610-06-001/ GENERAL SUPL		CF REIMB.		1,722.12
CARLEX, INC./ 4606	1112-2485	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV 208839A		202.62
CATAPULT LEARNING, LLC/ 6117	1112-1074	20-509-200-320-30-000/ N/P NURSING		CF INV CL037227-JUNE 12		1,619.80
CENGAGE LEARNING/THOMPSON _EARN INC/ 7088	1112-2431	11-190-100-610-07-012/ WORKBKS/SUPP-BUS ED		CF INV 96284366		1,492.78
CHEMSEARCH/ 1328	1112-2602	11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV 498336		1,232.95
CHILDREN'S THERAPY CENTER/ 6277	1112-2499	11-000-100-566-60-000/ TUITION PRIV. W/ STATE		CF INV 12108		3,684.00
CHUNG, MYUNG JIN/ 5543	1112-2551	11-240-100-580-04-000/ EMPLOYEE TRAVEL		CF 5/21/12 TRAVEL		6.51
	1112-2646	11-240-100-580-04-000/ EMPLOYEE TRAVEL		CF JUNE 2012-TRAVEL		4.34
				Total for CHUNG, MYUNG JIN/ 5543		\$10.85
CITRIN, PHYLLIS/ 5871	1112-2563	11-401-100-600-07-000/ STDNT ACT HS-SUPPLIES		CF REIMB.		381.86
CLEARY, GIACOBBE, ALFIERI, & JACOBS, LLC/ 7996	1112-2710	11-000-230-331-20-704/ LEGAL SERVICES		CF INV 10591		6,398.00
CLIFFSIDE BODY CORP/ 1360	1112-2427	11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV 60216		50.16
COLA, RACHEL/ 6741	1112-2521	11-000-219-580-60-000/ CST-TRAVEL		CF MAY 2012-TRAVEL		27.99
	1112-2645	11-000-219-580-60-000/ CST-TRAVEL		CF JUNE 2012-TRAVEL		9.24
				Total for COLA, RACHEL/ 6741		\$37.23

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Pending Payments						
COLUMBIA SCHOLASTIC PRESS ASSO/ 1503	1112-2371	11-000-240-800-06-000/ OTHER OBJECTS		CF CUST. ID# 23		241.50
COMM NET INTERNATIONAL, INC./ 8358	1112-2291	12-000-100-732-50-000/ NONINSTR EQUIP		CF INV 25187		17,143.00
CONTINENTAL BOOK COMPANY/ 3887	1112-2488	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CP INV 234900		23.90
		11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV 234837		193.31
				Total for CONTINENTAL BOOK COMPANY/ 3887		\$217.21
CROWN TROPHY-RIVER EDGE, INC./ 5384	1112-2432	11-401-100-600-07-000/ STDNT ACT HS-SUPPLIES		CF INV RE-30857		756.00
DBA FIXTURES FURNITURE/ 8402	1112-2461	11-000-251-600-10-000/ SUPPLIES		CF INV 264221		676.80
DEER PARK SPRING WATER, INC./ 1907	1112-0110	11-000-262-490-10-000/ WATER		CP ACCT# 0418747747-MAY 12		145.22
DOUBLETREE FORT LEE/ 7063	1112-2574	11-401-100-600-07-000/ STDNT ACT HS-SUPPLIES		CF POL# 202333-5/31/12		3,455.00
DYNAMIC THERAPEUTIC SERV, INC./ 6692	1112-2305	11-000-216-320-60-000/ RELATED SERVICES		CP INV 20120608002045-MAY12		4,635.00
		11-000-216-320-60-000/ RELATED SERVICES		CP INV 20120604002010-MAY12		2,470.00
		11-000-216-320-60-000/ RELATED SERVICES		CP INV 20150604602011-MAY12		4,095.00
		11-000-216-320-60-000/ RELATED SERVICES		CP INV 20120613002068-MAY12		3,087.50
	1112-2083	11-000-216-320-60-000/ RELATED SERVICES		CP INV 20120604002001		3,206.25
				Total for DYNAMIC THERAPEUTIC SERV, INC./ 6692		\$17,493.75
EARL JOHN/ 2164	1112-2708	11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV 1140998-01		251.50
ECLC OF NEW JERSEY, CORP/ 1540	1112-0783	11-000-217-320-60-000/ PUR PROF -ONE TO ONE		CP MAY 2012-INV 35975		2,180.34
EDUCATIONAL DATA SERVICE, INC./ 1580	1112-2537	11-000-262-300-40-000/ PURCH PROF TECH SVC		CF INV 116736		1,990.00
ENERGY FOR AMER INC/ 1656	1112-0442	11-000-261-420-40-070/ CLEAN,REPAIR,MAINT-HS		CF INV 12229-JUNE 12		5,029.00

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Pending Payments							
ENGRAVALLE, STEVEN/ 7835		1112-2624	11-000-230-610-20-000/ SUPPLIES		CF MAY 2012	25.00	
ENVIROCON, LLC/ 8423		1112-2675	30-000-405-450-07-000/ HVAC FLHS - CONSTRUCTION		CP PROJ# 1550-050-10-1005	11,511.15	
EXPRESS HEATING CO/ 2692		1112-2622	11-000-262-420-40-000/ CLEANING/ MAINT/ REPAIR		CF INV 88282	876.00	
		1112-2636	11-000-262-420-40-000/ CLEANING/ MAINT/ REPAIR		CF INV 88287	584.00	
					Total for EXPRESS HEATING CO/ 2692	\$1,460.00	
FAIRWAY MARKET, INC./ 4670		1112-2599	11-190-100-610-06-031/ HOME ECONOMICS		CF ACC# M585466099	83.58	
		1112-2600	11-190-100-400-06-031/ PURCH TECH SERV-HOME EC		CF ACCT# M585466099	363.73	
		1112-2413	11-190-100-610-06-031/ HOME ECONOMICS		CF ACCT# 585466099	595.22	
					Total for FAIRWAY MARKET, INC./ 4670	\$1,042.53	
FEDEX, INC/ 1723		1112-2694	11-000-230-530-20-721/ POSTAGE-CENTRAL OFFICE		CF INV 7-923-70783	29.48	
		1112-2698	11-000-230-530-20-721/ POSTAGE-CENTRAL OFFICE		CF INV 7-931-40920	92.87	
					Total for FEDEX, INC/ 1723	\$122.35	
FIESTA, INC/ 1730		1112-2582	11-402-100-600-08-000/ ATHLETIC SUPPLIES		CF 6/7/12 SPORTS AWARDS	7,824.96	
FIRST STUDENT, INC 1309/ 5689		1112-2585	11-000-270-512-08-000/ TRANSP-ATHLETIC		CF INV 13091560	10,841.37	
		1112-2584	11-000-270-512-08-000/ TRANSP-ATHLETIC		CF INV 13091958	303.84	
		1112-2583	11-000-270-512-08-000/ TRANSP-ATHLETIC		CF INV 13091916	9,512.75	
		1112-2612	11-000-270-512-07-000/ TRANSP TO/FROM HS		CP INV 13091444	175.00	
			11-000-270-512-07-000/ TRANSP TO/FROM HS		CF INV 13091510	398.00	
		1112-2610	11-000-270-512-07-000/ TRANSP TO/FROM HS		CP INV 13091746	300.00	
			11-000-270-512-07-000/ TRANSP TO/FROM HS		CF INV 13091776	600.00	
		1112-2587	11-000-270-512-07-000/ TRANSP TO/FROM HS		CF INV 13091723	295.00	
		1112-2635	11-000-270-512-07-000/ TRANSP TO/FROM HS		CP INV 13091252	175.00	
			11-000-270-512-07-000/ TRANSP TO/FROM HS		CP INV 13091293	175.00	
			11-000-270-512-07-000/ TRANSP TO/FROM HS		CF INV 13091263	200.00	
					Total for FIRST STUDENT, INC 1309/ 5689	\$22,975.96	
FLAGHOUSE, INC./ 1158		1112-2232	11-216-100-610-60-000/ PRESCHOOL SUPPLIES		CF INV P04916110101	54.95	

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Pending Payments						
LORES, ANA/ 4942	1112-2655	11-000-251-580-10-000/ TRAVEL		CF 6/6-6/7/12		162.00
OCUS CENTER, THE/ 6340	1112-0857	11-000-216-320-60-000/ RELATED SERVICES		CP MAY 2012		5,955.00
OLLETT LIBRARY RESOURCE, CORP/ 751	1112-2375	11-000-222-600-06-019/ LIBRARY BOOKS		CP INV 617755-3		270.48
		11-000-222-600-06-019/ LIBRARY BOOKS		CF INV 617755F-2		47.07
	1112-2510	11-000-222-600-03-019/ LIBRARY BOOKS		CF INV 630109F-0		37.90
	1112-2509	11-000-222-600-03-020/ A/V MATER.		CF INV 630138F		49.94
			Total for FOLLETT LIBRARY RESOURCE, CORP/ 1751			\$405.39
ORT LEE BOE - SPECIAL ACCT/ 3813	1112-2507	11-190-100-610-06-001/ GENERAL SUPL		CF INV 201243		138.87
	1112-2576	11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV 201247		329.34
	1112-2651	11-401-100-600-07-000/ STDNT ACT HS-SUPPLIES		CP INV 201246		54.60
		11-401-100-600-07-000/ STDNT ACT HS-SUPPLIES		CF INV 201242		223.00
	1112-2653	11-401-100-800-07-000/ OTHER OBJECTS-HS		CP INV 201239		350.00
		11-401-100-800-07-000/ OTHER OBJECTS-HS		CF INV 201248		67.50
	1112-2680	11-401-100-600-07-000/ STDNT ACT HS-SUPPLIES		CF INV 201250		99.15
	1112-2581	11-000-230-610-20-000/ SUPPLIES		CF INV 201241		396.00
			Total for FORT LEE BOE - SPECIAL ACCT/ 3813			\$1,658.46
ORT LEE HARDWARE. CO./ 1770	1112-2703	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CP INV 21317		7.96
		11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CP INV 21330		5.70
		11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CP INV 21383		11.00
		11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV 21389		39.86
			Total for FORT LEE HARDWARE. CO./ 1770			\$64.52
ORTE, LISA/ 7610	1112-2604	11-000-219-580-60-000/ CST-TRAVEL		CF MAY 2012-TRAVEL		25.91
	1112-2642	11-000-219-580-60-000/ CST-TRAVEL		CF JUNE 12-TRAVEL		55.49
			Total for FORTE, LISA/ 7610			\$81.40
RANKS TRUCK CENTER INC./ 7715	1112-2535	11-000-270-615-10-000/ TRANSP SUPPLIES		CP INV 179589		155.10
		11-000-270-615-10-000/ TRANSP SUPPLIES		CF INV 179763		34.86
			Total for FRANKS TRUCK CENTER INC./ 7715			\$189.96

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Pending Payments						
REY SCIENTIFIC, CO./ 1092	1112-2501	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV 202500885748		1,024.17
GENERAL PLUMBING SUPPLY/ 7882	1112-2470	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV S4237724		1,204.77
	1112-2471	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV S4237873		315.46
	1112-2472	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV S4243202		191.16
	1112-2473	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV S4243393		66.81
	1112-2474	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV S4312159, S4243767		80.69
	1112-2475	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CP INV S4289526		14.32
		11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CP INV S4296628		457.26
		11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CP INV S4272434		306.26
		11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CP INV S 4289441		264.64
		11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV S4289511		34.74
			Total for GENERAL PLUMBING SUPPLY/ 7882			\$2,936.11
GM PEST CONTROL LLC/ 5917	1112-2212	11-000-261-420-40-010/ CLEAN,REPAIR,MAINT-SCH 1		CF INV 21330		60.00
		11-000-261-420-40-060/ CLEAN,REPAIR,MAINT-MS		CF INV 21447		60.00
	1112-2468	11-000-261-420-40-010/ CLEAN,REPAIR,MAINT-SCH 1		CF INV 22151		115.00
			Total for GM PEST CONTROL LLC/ 5917			\$235.00
GRAINGER, INC./ 1902	1112-2168	11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV 9770845551		160.24
	1112-2643	11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV 9849560397		59.63
	1112-2707	11-000-262-610-40-000/ GENERAL SUPPLIES		CP INV 9826511511		165.96
		11-000-262-610-40-000/ GENERAL SUPPLIES		CP INV 9826676372		155.90
		11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV 9826676364		23.90
			Total for GRAINGER, INC./ 1902			\$565.63
REAT A&P TEA COMPANY/ 7237	1112-2579	11-190-100-610-07-031/ HOME EC. SUPL		CP INV F565983		207.84
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603272		13.90
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603267		33.73
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603273		13.94
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603274		220.04
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603275		85.86

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GREAT A&P TEA COMPANY/ 7237		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603276		39.31
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603279		109.17
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603268		60.62
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603277		150.01
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603270		7.18
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603278		15.99
		11-190-100-610-07-031/ HOME EC. SUPL		CF INV F603280		22.77
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603259		38.26
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603269		44.49
	1112-2617	11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603281		31.57
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603282		2.37
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F565984		68.89
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603283		14.85
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F565981		18.71
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603284		9.96
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F565985		12.50
		11-190-100-610-07-031/ HOME EC. SUPL		CP INV F603285		11.47
		11-190-100-610-07-031/ HOME EC. SUPL		CF INV F565987		174.20
Total for GREAT A&P TEA COMPANY/ 7237						\$1,407.63
HACKENSACK UNIVERSITY MEDICAL CNTR/ 6727	1112-1460	11-000-213-600-60-000/ SUPPLIES AND MATERIALS		CF BLS HCP CARDS		35.00
	1112-2528	11-000-213-600-60-000/ SUPPLIES AND MATERIALS		CF BLS INSTRUCTOR		200.00
	Total for HACKENSACK UNIVERSITY MEDICAL CNTR/ 6727					\$235.00
HANSON, STEPHANIE/ 6664	1112-2654	11-000-219-580-60-000/ CST-TRAVEL		CF JUNE 2012-TRAVEL		29.94
	1112-2467	11-190-100-610-02-000/ GENL SUPL		CF INV 608214		559.19
HERTZ FURNITURE CORP./ 4245	NAP Check	CR:95-101- DR:95-471-03		CF 4/28/12 KENNEDY-V-BASEBALL		81.00
		CR:95-101- DR:95-471-02		CF 5/9/12 RIVERDELL-JV-BASEBALL		56.00
Total for HODGES, JAMES B./ 8426						\$137.00

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HOLY NAME HOSPITAL/ 5435	1112-2616	11-000-213-300-07-000/ PURCHASED PROFESSIONAL A		CP INV 81376093-201205OH		264.00
		11-000-213-300-07-000/ PURCHASED PROFESSIONAL A		CP INV 81375852-201205OH		244.00
		11-000-213-300-07-000/ PURCHASED PROFESSIONAL A		CP INV 81375704-201205OH		344.00
		11-000-213-300-07-000/ PURCHASED PROFESSIONAL A		CP INV 81375607-201205OH		264.00
		11-000-213-300-07-000/ PURCHASED PROFESSIONAL A		CP INV 81375356-201205OH		264.00
		11-000-213-300-07-000/ PURCHASED PROFESSIONAL A		CP INV 81376239-201205OH		204.00
		11-000-213-300-07-000/ PURCHASED PROFESSIONAL A		CF INV 81373256-201203OH		284.00
	1112-2650	11-000-213-300-07-000/ PURCHASED PROFESSIONAL A		CF INV 81375712-201205OH		244.00
		Total for HOLY NAME HOSPITAL/ 5435				\$2,112.00
HUDSON UNITED GLASS, CORP./ 6397	1112-2295	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV 14150		350.00
HUNT FRANCHISE GROUP/ 7358	1112-2559	11-000-230-610-20-000/ SUPPLIES		CF INV 3600		879.96
J & C IRRIGATION, INC./ 2090	1112-2293	11-000-263-420-40-000/ UE C&UG CLN, RPR, MNT SV		CP INV 23576		199.48
		11-000-263-420-40-000/ UE C&UG CLN, RPR, MNT SV		CP INV 23574		246.77
		11-000-263-420-40-000/ UE C&UG CLN, RPR, MNT SV		CP INV 23570		126.70
		11-000-263-420-40-000/ UE C&UG CLN, RPR, MNT SV		CF INV 23567		512.27
		Total for J & C IRRIGATION, INC./ 2090				\$1,085.22
JET CLEANERS/ 7534	1112-2394	11-190-100-400-07-026/ PURCH TECH SERV-MUSIC		CF MARCHING BAND UNIFORMS		2,827.50
JOSTEN'S, INC./ 2190	1112-2508	11-190-100-610-06-001/ GENERAL SUPL		CP INV 898		157.00
		11-190-100-610-06-001/ GENERAL SUPL		CF INV 825		130.04
	1112-2614	11-190-100-800-07-000/ OTHER OBJECTS		CF INV 924		270.00
	1112-2629	11-190-100-800-07-000/ OTHER OBJECTS		CF ACCT# 1057483		272.01
		Total for JOSTEN'S, INC./ 2190				\$829.05
K & A ENVIRONMENT, INC/ 5605	1112-2639	30-000-416-390-06-000/ HVAC MS OTHER PROF FEE		CF INV 3770-KA		1,570.00
	1112-2545	11-000-261-420-40-040/ CLEAN,REPAIR,MAINT-SCH 4		CF INV 3752-KA		2,450.00
		Total for K & A ENVIRONMENT, INC/ 5605				\$4,020.00
KARL & ASSOCIATES, INC./ 5117	1112-2637	30-000-407-390-01-000/ ROOF SCH1 OTHER PROF		CF INV 24137		700.00

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Pending Payments							
DAY PRINTING, INC./ 2221		1112-2649	11-401-100-800-07-000/ OTHER OBJECTS-HS		CF INV 112569		1,765.00
CELLY COMMUNICATIONS SYSTEMS, NC/ 8378		1112-2426	12-000-100-732-50-000/ NONINSTR EQUIP		CF INV 612044		4,158.75
COFLER, ANTOINETTE/ 7176		1112-2657	11-000-240-600-06-000/ MS GENERAL SUPPLIES		CF REIMB.		255.26
LEADERSHIP & LEARNING CENTER/ 1411		1112-2532	11-000-240-500-20-000/ PRINCIPAL CONFERENCES		CP INV 35418		5,600.00
			11-000-240-500-20-000/ PRINCIPAL CONFERENCES		CF INV 78868		289.80
					Total for LEADERSHIP & LEARNING CENTER/ 8411		\$5,889.80
LEADERSHIP ADVANTAGE, LLC/ 8393		1112-2419	11-000-230-500-20-000/ OTHER PURCHASED SRVC		CF SUPERINTENDENT SEARCH FEE		9,500.00
LEONIA BOARD OF E/ 2315		1112-0851	11-000-216-320-60-000/ RELATED SERVICES		CP INV 120236-MAY 12		504.00
			11-000-216-320-60-000/ RELATED SERVICES		CP INV 120242-MAY 12		567.00
			11-000-216-320-60-000/ RELATED SERVICES		CP INV 120256-JUNE 2012		189.00
			11-000-216-320-60-000/ RELATED SERVICES		CP INV 120250-JUNE 2012		378.00
					Total for LEONIA BOARD OF E/ 2315		\$1,638.00
IFE O' THE PARTY, LLC/ 6238		1112-2573	11-190-100-800-07-000/ OTHER OBJECTS		CF INV 239086		599.00
INCOLN LANDSCAPING, INC./ 8088		1112-2590	11-402-100-420-08-078/ PURCH SERV		CF INV 2441		1,200.00
ITLIFE WEST HUDSON INC./ 7852		1112-2689	20-234-200-500-30-000/ TITLE 1 C/O1011-OTH PUR		CF INV FL369A337		1,600.00
OVING CARE AGENCY, INC./ 7008		1112-2304	11-000-216-320-60-000/ RELATED SERVICES		CP INV 121521397		8,213.75
			11-000-216-320-60-000/ RELATED SERVICES		CP ADDL. APRIL 2012		67.50
			11-000-216-320-60-000/ RELATED SERVICES		CP SEPT. 11-MARCH 12		1,892.50
		1112-0852	11-000-216-320-60-000/ RELATED SERVICES		CP MAY 2012-INV 121521401		4,840.00
			11-000-216-320-60-000/ RELATED SERVICES		CF JUNE 2012-INV 121820053		2,310.00
					Total for LOVING CARE AGENCY, INC./ 7008		\$17,323.75
WALLIK, APARNA/ 6271		1112-2500	11-000-216-320-60-000/ RELATED SERVICES		CF PAT# 709552A461		400.00
		1112-2623	11-000-216-320-60-000/ RELATED SERVICES		CP ID# 455169A461-MC		400.00

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Pending Payments						
MALLIK, APARNA/ 6271		11-000-216-320-60-000/ RELATED SERVICES		CF ID# 708857A461-AL		400.00
				Total for MALLIK, APARNA/ 6271		\$1,200.00
METRO PARTY RENTALS, INC./ 6275	1112-2556	11-190-100-610-06-001/ GENERAL SUPL		CF INV 14580		936.00
METROPOLITAN PLANT EXCH., INC./ 2491	1112-2577	11-190-100-800-07-000/ OTHER OBJECTS		CF INV 01953971		210.00
MITTLEMAN, PENNY/ 8377	1112-2613	11-000-219-390-60-000/ PUR TECH SRV		CF INV 103		120.00
MODERN HANDLING EQUIP. NJ, INC./ 5777	1112-2558	11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV PSI069222		56.90
NAGY, LESLIE/ 7419	1112-2620	11-000-216-320-60-000/ RELATED SERVICES		CP 5/2/12		550.00
		11-000-216-320-60-000/ RELATED SERVICES		CF 5/8/12		550.00
				Total for NAGY, LESLIE/ 7419		\$1,100.00
NASCO, INC./ 2591	1112-2440	11-190-100-640-07-000/ TEXTBOOKS		CF INV 919115		187.65
	1112-2420	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV 919147		303.29
	1112-2436	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CP INV 919116		163.86
		11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV P774818		26.78
				Total for NASCO, INC./ 2591		\$681.58
NATIONAL BUSINESS FURNITURE, LLC/ 8313	1112-2632	11-000-240-600-03-000/ SCH 3 GENERAL SUPPLIES		CF INV ZJ789330-WAD		748.00
NEWARK STAR LEDGER, INC./ 2669	1112-2346	11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CF AD# 3440892		1,889.27
	1112-2593	11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CF AD# 103440875		193.72
				Total for NEWARK STAR LEDGER, INC./ 2669		\$2,082.99
NJ ASSOC. SCH. BU (NJASBO)/ 2688	1112-2138	11-000-251-890-10-000/ MISC EXPENDITURES		CP INV 3310		75.00
		11-000-251-890-10-000/ MISC EXPENDITURES		CP INV 2670		150.00
				Total for NJ ASSOC. SCH. BU (NJASBO)/ 2688		\$225.00

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Pending Payments						
QJ SCHOOL BOARDS (NJSBA)/ 2700	1112-2641	11-000-230-580-20-000/ TRAVEL		CF INV 87959		150.00
NORTH JERSEY MEDIA GROUP, INC./ 5436	1112-2345	11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CF AD# 328939		1,999.00
	1112-2580	11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3269143		300.94
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3268982		56.19
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3273034		141.24
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3273040		143.13
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3273045		140.29
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3273223		73.20
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3273082		63.74
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3284049		68.47
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# 3285564		78.86
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CP AD# P1300431		-61.85
		11-000-230-592-20-725/ MISC PURCH SRVC-ADS		CF AD# 3258957		87.37
Total for NORTH JERSEY MEDIA GROUP, INC./ 5436						\$3,090.58
OCCUPATIONAL THERAPY CONSULTANTS, INC/ 1002	1112-1142	11-000-216-320-60-000/ RELATED SERVICES		CP INV 16467-MAY12		328.00
		11-000-216-320-60-000/ RELATED SERVICES		CF INV 16525-JUNE 12		164.00
Total for OCCUPATIONAL THERAPY CONSULTANTS, INC/ 1002						\$492.00
OLIVER, KEVIN/ 5955	1112-2571	11-401-100-800-07-000/ OTHER OBJECTS-HS		CF REIMB.		385.00
PALL, MARY/ 7024	1112-2595	11-000-230-585-20-000/ BOE-OTHER PURCH SERV		CF 5/24/12		16.12
PAMOJA EDUCATION/ 8421	1112-2640	11-190-100-320-07-000/ PURCHASED PROFESSIONAL-E		CP INV 1717		1,650.00
PARENT DOOR HARDWARE, INC/ 2810	1112-2169	11-000-262-610-40-000/ GENERAL SUPPLIES		CP INV A8085		60.00
		11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV A8109		48.65
	1112-2615	11-000-262-610-40-000/ GENERAL SUPPLIES		CF INV A8284		1,028.00
	1112-2100	12-000-100-732-50-000/ NONINSTR EQUIP		CF INV 73476		3,462.80
	1112-2705	11-000-261-610-40-000/ MAINT SUPPLIES- DIST		CF INV A8268		87.00

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PASTORE BARBARA A/ 1181	1112-2608	11-190-100-610-07-031/ HOME EC. SUPL				Total for PARENT DOOR HARDWARE, INC/ 2810	\$4,686.45
PEARL RIVER SCHOOL DISTRICT/ 8346	1112-2527	11-402-100-800-08-000/ OTHER OBJECTS			CF REIMB.		218.58
PERFORMANCE AIR FILTER, L.L.C/ 3201	1112-2349	11-000-261-610-40-000/ MAINT SUPPLIES- DIST			CF ENRTY FEE		396.00
PITNEY/BOWES (LEASE), LLC/ 2887	1112-0102	11-000-230-530-10-996/ POSTAGE-MS MAINT/RENT			CF INV 1976		456.48
		11-000-230-530-10-998/ POSTAGE-CO-MAINT/RENT			CP INV 9374209-JN12		198.00
					CP INV 93772633-JN12		472.00
					Total for PITNEY/BOWES (LEASE), LLC/ 2887		\$670.00
PITOCCO, BARBARA/ 1186	1112-2504	11-000-219-580-60-000/ CST-TRAVEL			CP JAN. 2012		42.16
		11-000-219-580-60-000/ CST-TRAVEL			CP FEB 2012		21.70
		11-000-219-580-60-000/ CST-TRAVEL			CP MARCH 2012		39.37
		11-000-219-580-60-000/ CST-TRAVEL			CP APRIL 2012		72.23
		11-000-219-580-60-000/ CST-TRAVEL			CF MAY 2012		73.78
					Total for PITOCCO, BARBARA/ 1186		\$249.24
PRITCHARD INDUSTRIES INC/ 7813	1112-0710	11-000-262-320-40-100/ PURCH PROF-PRITCHARD			CP INV 20006170-OT		672.00
		11-000-262-320-40-100/ PURCH PROF-PRITCHARD			CP INV 20006164-PLUMBING		2,914.00
					Total for PRITCHARD INDUSTRIES INC/ 7813		\$3,586.00
PROJECT U.S.E. , INC/ 5028	1112-2586	11-402-100-420-08-078/ PURCH SERV			CF INV SP973		830.00
RAPID CONNECT, INC/ 4704	1112-2423	11-000-230-530-10-722/ TELEPHONE			CP INV 0342		125.00
		11-000-230-530-10-722/ TELEPHONE			CF INV 0127		250.00
					Total for RAPID CONNECT, INC/ 4704		\$375.00
REINER & CO., INC./ 4482	1112-2652	11-000-261-420-40-010/ CLEAN, REPAIR, MAINT-SCH 1			CF INV 0300839		195.00
RICKARD REHABILITATION, INC./ 3050	1112-0858	11-000-216-320-60-000/ RELATED SERVICES			CP JUNE 12		12,835.00
		11-000-216-320-60-000/ RELATED SERVICES			CP MAY 12		23,823.00

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RICKARD REHABILITATION, INC./ 3050			11-000-216-320-60-000/ RELATED SERVICES		CP APRIL 12		16,072.50
					Total for RICKARD REHABILITATION, INC./ 3050		\$52,730.50
RIDGEFIELD BD OF/ 3051		1112-0967	11-000-216-320-60-000/ RELATED SERVICES		CP MAY 2012-INV 30896		8,800.00
SAL ELECTRIC, CO / 7181		1112-2621	11-000-262-420-40-000/ CLEANING/ MAINT/ REPAIR		CF INV 12930		974.43
SANDBERG, ALLAN H / 8427		NAP Check	CR-95-101- DR-95-471-01		CF 5/17/12 DUMONT-F-BASEBALL		56.00
SCALES AIR COMPRESSOR, CORP / 3131		1112-2544	11-000-261-420-40-030/ CLEAN,REPAIR,MAINT-SCH 3		CF INV 5233280		1,598.75
SCHOOL SPECIALTY INC./ 1323		1112-2464	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CP INV 208108300538		89.88
			11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV 208108293082		34.81
		1112-2505	11-190-100-610-04-000/ GEN SUPL		CF INV 208108317648		70.38
					Total for SCHOOL SPECIALTY INC./ 1323		\$195.07
SCHOOL SPECIALTY, INC./ 7231		1112-2417	11-190-100-610-07-000/ INSTR CLASSRM SUPL		CP INV 208108250737		77.16
			11-190-100-610-07-000/ INSTR CLASSRM SUPL		CF INV 208108387479		299.46
					Total for SCHOOL SPECIALTY, INC./ 7231		\$376.62
SERAFIN, JAMES/ 8428		NAP Check	CR-95-101- DR-95-471-01		CF 5/16/12 WESTWOOD-F-BASEBALL		56.00
SHEN'S BOOKS/ 8279		1112-1613	20-246-100-610-30-000/ TITLE 3 IMM-INST SUP		CF INV 19972-1		25.90
SMART AUTO & TRUCK CENTER, INC./ 7675		1112-2625	11-000-270-615-10-000/ TRANSP SUPPLIES		CP INV 18733		66.00
			11-000-270-615-10-000/ TRANSP SUPPLIES		CP INV 18576		66.00
			11-000-270-615-10-000/ TRANSP SUPPLIES		CF INV 18533		66.00
					Total for SMART AUTO & TRUCK CENTER, INC./ 7675		\$198.00
SSP ARCHITECTURAL GROUP/ 7060		1112-1937	12-000-400-390-40-005/ ARCH FEE-CENTRAL OFFICE		CP PROJ# 7855 INV.9		3,605.72
		1112-2082	30-000-405-334-07-000/ HVAC FLHS - ARCH/ENG FEE		CP PROJ# 7919 INV. 2		21,763.06
			30-000-406-334-01-000/ HVAC SCH 1 ARCH/ENG FEE		CP PROJ# 7917 INV. 2		1,386.83
			30-000-407-334-01-000/ ROOF SCH1 ARCH/ENG FEE		CP PROJ# 7920 INV. 3		6,888.44

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Vendor # / Name		PO #	Account # / Description	Inv #	Check Type * Check Description	Check #	Check Amount
Pending Payments							
SSP ARCHITECTURAL GROUP/ 7060			30-000-407-334-01-000/ ROOF SCH1 ARCH/ENG FEE	CP	PROJ# 7920 INV. 4		1,697.95
			30-000-415-334-06-000/ ROOF MS ARCH/ENG FEE	CP	PROJ# 7921 INV. 3		4,564.10
			30-000-415-334-06-000/ ROOF MS ARCH/ENG FEE	CP	PROJ# 7921 INV. 4		2,517.10
			30-000-416-334-06-000/ HVAC MS ARCH/ENG FEE	CP	PROJ# 7918 INV. 2		1,144.67
				Total for SSP ARCHITECTURAL GROUP/ 7060			\$43,567.87
STAPLES ADVANTAGE(STATE CONTRACT)/ 7817		1112-2435	11-000-240-600-04-000/ SCH 4 GENERAL SUPPLIES	CF	INV 3176124763		284.90
		1112-2699	11-000-251-600-10-000/ SUPPLIES	CP	INV 3177044107		872.50
			11-000-251-600-10-000/ SUPPLIES	CF	INV 3177074620		230.00
		1112-2495	11-000-240-600-01-000/ SCH 1 GENERAL SUPPLIES	CF	INV 3177074621		102.25
				Total for STAPLES ADVANTAGE(STATE CONTRACT)/ 7817			\$1,489.65
STEPHENSON, MARY/ 7976		1112-2658	11-000-240-580-06-000/ TRAVEL-MS	CF	JUNE 2012-TRAVEL		7.44
STEWART BUSINESS SYSTEMS, LLC/ 5920		1112-2557	11-190-100-610-03-071/ PHOTOCOPY SUPL	CF	INV 2S096A		669.85
		1112-0975	11-000-230-440-10-000/ RENTAL-COPIERS	CF	INV 18L307		278.68
				Total for STEWART BUSINESS SYSTEMS, LLC/ 5920			\$948.53
STRAUSS ESMAY ASSOC, LLP/ 3290		1112-2669	11-000-251-890-10-000/ MISC EXPENDITURES	CF	INV SEA-1112-612		50.00
STUDENT PLANNER, LLC/ 6224		1112-2469	11-190-100-610-06-001/ GENERAL SUPL	CF	INV SOQ-615166.1		881.40
TEACHER'S DISCOVERY, INC/ 5726		1112-2463	11-190-100-610-07-000/ INSTR CLASSRM SUPL	CF	INV P039361701016		483.16
		1112-2465	11-190-100-610-07-000/ INSTR CLASSRM SUPL	CF	INV P039557801018		211.50
				Total for TEACHER'S DISCOVERY, INC/ 5726			\$694.66
TEANECK SPEECH & LANG CNTR, LLC/ 4953		1112-1495	11-000-216-320-60-000/ RELATED SERVICES	CF	INV 14645-JUNE 2012		680.00
TERRANOVA GROUP, INC/ 4880		1112-2592	11-000-217-320-60-000/ PUR PROF -ONE TO ONE	CP	MAY 2012-EK		630.00
			11-000-217-320-60-000/ PUR PROF -ONE TO ONE	CF	JUNE 2012-EK		1,050.00
				Total for TERRANOVA GROUP, INC/ 4880			\$1,680.00

* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Fort Lee Board of Education

Bills And Claims Report By Vendor Name

7/9/2012

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06/15/2012

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type * Check Description	Check Amount
Pending Payments					
TRANSPORTATION SUBSIDY/ 3787	1112-2672	11-000-270-503-10-000/ CNTRCTD SVC AID IN LIEU	CF	DIANA DASGUPTA	276.82
	1112-2673	11-000-270-503-10-000/ CNTRCTD SVC AID IN LIEU	CF	ITZIK AVITAN-BITTON	1,012.80
		Total for TRANSPORTATION SUBSIDY/ 3787			\$1,289.62
TRANSTEC, LLC./ 8259	1112-1908	11-190-100-400-50-021/ PURCHASED TECHNICAL SERV	CF	INV DM335121	728.00
	1112-2437	11-000-222-600-50-019/ TECH SUPPLIES	CF	INV DM335008	403.69
		11-190-100-610-50-021/ WIDE AREA NETWORK	CF	INV DM335008	4,937.91
		Total for TRANSTEC, LLC./ 8259			\$6,069.60
TROPHY KING/ 4790	1112-2589	11-402-100-600-08-000/ ATHLETIC SUPPLIES	CF	INV 8682	790.00
U.S. SECURITY ASSOCIATES, INC./ 8317	1112-1818	11-000-266-300-10-000/ UE S PUR PRO & TECH SVCS	CP	INV 694068	1,576.80
		11-000-266-300-10-000/ UE S PUR PRO & TECH SVCS	CP	INV 702340	2,512.80
		11-000-266-300-10-000/ UE S PUR PRO & TECH SVCS	CP	INV 711217	2,628.00
		Total for U.S. SECURITY ASSOCIATES, INC./ 8317			\$6,717.60
UNITED FEDERATED SYSTEMS (U.F.S)/ 4579	1112-2172	11-000-261-420-40-060/ CLEAN,REPAIR,MAINT-MS	CF	INV 206802	185.00
	1112-2647	11-000-261-420-40-060/ CLEAN,REPAIR,MAINT-MS	CF	INV 207558	75.00
	1112-2648	11-000-262-420-40-000/ CLEANING/ MAINT/ REPAIR	CF	INV 207223	1,347.50
	1112-2704	11-000-261-420-40-100/ CLEAN REPAIR,MAINT-DISTR	CF	INV 207228	130.00
		Total for UNITED FEDERATED SYSTEMS (U.F.S)/ 4579			\$1,737.50
USA GENERAL CONTRACTORS CORP/ 8386	1112-2390	30-000-415-450-06-000/ ROOF MS CONSTRUCTION	CP	PROJ# 11-7920 & 12-7921	838,674.20
	1112-2391	30-000-407-450-01-000/ ROOF SCH1 CONSTRUCTION	CP	PROJ# 11-7920 & 12-7921	2,940.00
		Total for USA GENERAL CONTRACTORS CORP/ 8386			\$841,614.20
WASTE MANGEMENT OF NJ/ 8186	1112-2299	11-000-262-420-40-000/ CLEANING/ MAINT/ REPAIR	CF	INV 2366894-1374-8	877.39
	1112-2476	11-000-262-420-40-000/ CLEANING/ MAINT/ REPAIR	CF	INV 2370476-1374-8	941.85
		Total for WASTE MANGEMENT OF NJ/ 8186			\$1,819.24

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Fort Lee Board of Education

Bills And Claims Report By Vendor Name

7/9/2012

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06/15/2012

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *Check Description	Check #	Check Amount
Pending Payments						
XEROX CORP/ 3628	1112-0100	11-000-230-440-10-000/ RENTAL-COPIERS		CP INV 800596405-MAY12		1,375.90
		11-000-251-440-10-000/ RENTAL-COPIERS		CP INV 800596405-MAY12		564.76
		11-190-100-440-10-991/ COPIER RENTAL- SCH 1		CP INV 800596405-MAY12		193.39
		11-190-100-440-10-993/ COPIER RENTAL-SCH 3		CP INV 800596405-MAY12		194.92
		11-190-100-440-10-994/ COPIER RENTAL-SCH 4		CP INV 800596405-MAY12		1,062.93
		11-190-100-440-10-996/ COPIER RENTAL-MS		CP INV 800596405-MAY12		340.98
		11-190-100-440-10-997/ COPIER RENTAL-HS		CP INV 800596405-MAY12		894.10
	1112-0101	11-190-100-440-10-997/ COPIER RENTAL-HS		CP INV 062176444-MAY12		914.04
			Total for XEROX CORP/ 3628			\$5,541.02
YOUTH CONSULTATION SERV,CORP/YCS/ 6193	1112-0621	11-000-100-566-60-000/ TUITION PRIV. W/I STATE		CF INV 29428-JUNE 12		4,178.59
			Total for Pending Payments			\$1,268,848.60

RENEWAL OF CHARTWELLS CONTRACT FOR 2012-2013

WHEREAS, the Fort Lee Board of Education, upon the recommendation of the Superintendent of Schools, hereby awards the renewal of the Food Service Management contract to **Chartwells School Dining Service for the 2012-2013** school year; and

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education authorizes the School Business Administrator/Board Secretary to enter into a renewal contract for Food Service Management for the 2012-2013 school year with Chartwells at a **management fee of \$.1239** cents per meal served and meal equivalent during the 2012-2013 school year. The **administrative fee is \$.0720** for the 2012-2013 school year. Chartwells guarantees the return to the Fort Lee School District from the food service operations for the 2012-2013 school year to be **\$50,000**. If the annual operating statement shows a profit less than **\$50,000**, Chartwells will reduce its management fee by the difference between the actual and guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of the Chartwells management fee as set forth above.

BE IT FURTHER RESOLVED that the Board of Education acknowledges the receipt of the Political Contribution Form as required by PL291.

DATED: July 9, 2012
Attachment

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

THIS FOOD SERVICE ADDENDUM ("Addendum) is made as of this 1st day of July 2012, by and between COMPASS GROUP USA, INC. by and through its CHARTWELLS DIVISION ("Chartwells") and Fort Lee School District (the "Local Education Agency" or "LEA").

WITNESSETH:

WHEREAS, Chartwells and the Local Education Agency wish to extend the term of the Food Service Agreement entered into as of the 1st day of July 2009 (the "Agreement").

NOW, THEREFORE, in consideration of the mutual agreements set forth below and other good and valuable consideration, acknowledged by each of the parties to be satisfactory and adequate, Chartwells and the Local Education Agency agree as follows:

Article I: Federal and State Required Language

A. DURATION OF ADDENDUM

- 1) This addendum begins on July 1, 2012 and ends on June 30th, 2013.

B. MANAGEMENT FEE(S) / GUARANTEES

1) FEES

Administrative Fee. Chartwells shall charge the Local Education Agency an Administrative Fee of seven and two tenths cents (\$.0720) per meal served and meal equivalents. Chartwells' Administrative Fee represents its overhead expenses necessary to operate the food service including, but not limited to: area and zone supervision; general support provided by Chartwells' corporate offices, including without limitation, accounting, purchasing, tax, legal, research, safety, quality assurance, payroll, auditing and other related administrative functions.

Management Fee. Chartwells shall charge the Local Education Agency a Management Fee of twelve and thirty nine tenths cents (\$.1239) per meal served and meal equivalents.

Computing Meals. Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snacks) served and meal equivalents. The number of School Breakfast Program, National School Lunch and After School Snack program meals served to children shall be determined by actual count. Cash receipts, other than from Sales of National School Lunch Program, School Breakfast Program and After School Snack Program meals served to children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal Administrative Fee of \$.0720 will be multiplied by total meals. The per meal Management Fee of \$.1239 will be multiplied by total meals.

2) GUARANTEE

Conditional Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$50,000. If the annual operating statement shows a return less than \$50,000, Chartwells will reduce its Management Fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells' Management Fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

3) GUARANTEE CONDITIONS

- (a) Reimbursement rates for the Child Nutrition Program meals will not be less than the rates in effect for any prior school year.
- (b) The value of government-donated commodities will not be less than the value of government-donated commodities received during the prior school year.
- (c) The number of days meals are served during the school year will not be less than:

<u>School Category</u>	<u>Breakfast (if applicable)</u>	<u>Lunch</u>
Elementary Schools	170 days	170 days
Middle Schools	170 days	170 days
High Schools	170 days	170 days
- (d) The number of serving periods, locations, serving times and types of service will not change materially.
- (e) The student enrollment for the Term of the Agreement will not be less than 3500 students.
- (f) The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' proposed operating budget submitted to the LEA.
- (g) The selling prices of Menu Pattern Meals and a la carte selections will not be less than those included in Chartwells' proposed operating budget submitted to the LEA.
- (h) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- (i) The District and its representatives including but not limited to, school principals, teachers and District employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The District shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- (j) The LEA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.
- (k) The number of students eligible for free and reduced price meals will be no less than that during the prior school year.

(l) Labor costs are higher than that budgeted by Chartwells as a result of the LEA not providing the collective bargaining agreement in connection with the Request for Proposal.

(m) The cost of provision of alternate and standard humanitarian meals at no cost to students shall be excluded from the calculation of financial results for purposes of determining achievement of the financial guarantee. Humanitarian meals shall mean alternate meals provided at no cost to students who are unable to pay the full or reduced price for a standard meal, provided such student informs FSMC staff of this prior to sale. Such alternate meals may consist of items such as cold sandwiches or other comparable substitutes, the cost of which shall be billed to and paid for by the LEA.

Should the student not inform FSMC staff of his or her inability to pay beforehand and presents a standard meal for purchase, The FSMC shall allow the student to retain such meal (per LEA policy), and the standard meal price will be charged to and paid for by the LEA.

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

C. USDA DONATED FOODS

- 1) All USDA donated commodities received for use by the LEA for the school year and made available to the FSMC shall be used in the LEA's food service. [7CFR 250.50(a)].
- 2) The FSMC shall perform the following activities related to USDA donated foods, and shall perform such activities in accordance with the applicable requirements in 7CFR Part 250:
 - a. Preparing and serving meals;
 - b. Ordering or selection of donated foods in coordination with the LEA;
 - c. Storage and inventory management of donated foods;
 - d. Payment of processing fees or submittal of refund requests to a processor on behalf of the LEA, or remittance of refunds for the value of donated foods in processed end products to the LEA; and
 - e. Procurement of processed end products on behalf of the LEA.
[7CFR 250.53(a)(4)].
- 3) The FSMC shall credit the LEA for the value of all USDA donated foods received for use in the LEA's meal service in the school year (including both entitlement and bonus foods), and the value of donated foods contained in processed end products, if applicable.[7CFR 250.53(a)(1)].

The FSMC shall perform such crediting:

Warehouse commodities:

Frequency: Monthly

Method: The FSMC will credit by disclosure the LEA for the value of all donated foods received in the school year.

Processed Commodities

Frequency: Monthly

Method: The FSMC will monitor and report the commodity pass through value as used by each commodity processor receiving any portion of the LEA's entitlement dollars.

If for the school year immediately preceding the beginning of this contract the LEA's food service was self-operating, the FSMC shall also credit the LEA for the value of all USDA donated foods in the LEA's inventory carried over from the preceding school year.

- 4) In crediting the LEA for the value of USDA donated foods, the FSMC shall use the market value of donated foods as identified on the monthly allocation notice from the New Jersey Department of Agriculture Food Distribution Program (the "Distributing Agency") at the time the LEA receives the donated foods. In crediting for the value of donated foods contained in processed end products, the FSMC shall use the annual processing agreement value established in the Distributing Agency's State Processing Agreement. [7CFR 250.53(a)(3)].
- 5) The FSMC will use all donated ground beef and ground pork products, and all processed end products, in the LEA's food service. [7CFR 250.53(a)(5)]. The FSMC will use all other donated foods, or will use commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the LEA's food service. [7CFR 250.53(a)(6)].
- 6) In the procurement of processed end products on behalf of the LEA, the FSMC will comply with the requirements of Subpart C of 7CFR Part 250 and with the provisions of the Distributing Agency or LEA processing agreements, and will credit the LEA for the value of donated foods contained in such end products at the processing agreement value. The FSMC will not itself enter into the processing agreement with the processor. [7CFR 250.53(a)(7),(8)].
- 7) The FSMC will comply with the storage and inventory requirements for USDA donated foods set forth in 7CFR 250.14(b) and 250.52. [7CFR 250.53(a)(9)]. The FSMC shall ensure that its system of inventory management does not result in the LEA being charged for USDA donated foods. [7CFR 250.53(b)].
- 8) The FSMC shall maintain accurate and complete records with respect to the receipt, use/disposition, storage and inventory of all USDA donated foods. The FSMC will maintain records to document its compliance with the requirements relating to donated foods, in accordance with 7CFR 250.54(b). [7CFR 250.53(a)(11)].
- 9) The LEA, the Distributing Agency, the USDA, the Comptroller General, or their duly authorized representatives, may perform onsite reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of donated foods. [7CFR 250.53(a)(10)].
- 10) Upon termination of this contract, the FSMC shall return all unused donated ground beef, donated ground pork and processed end products, including those that may be stored off the LEA's premises, and shall also return all other unused donated foods that may be stored on or off the LEA's premises. [7CFR 250.52(c)].

- 11) The LEA shall conduct a reconciliation at least annually, and upon termination of this contract, to ensure that the FSMC has credited it for the value of all donated foods received for use in the LEA's food service in the school year, including the value of donated foods contained in processed end products. [7CFR 250.54(c)].

D. ADDITIONAL EQUAL EMPLOYMENT / AFFIRMATIVE ACTION [N.J.S.A. 18A:18A-4.4d; N.J.A.C. 17:27-3.5; 3.7]

The FSMC shall furnish such reports or other documents to the New Jersey Department of Treasury, Division of Public Contracts Equal Employment Opportunity Compliance, as may be requested by the office from time to time in order to carry out the purposes of the regulations, and the LEA shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

E. ADDITIONAL RECORDS

The FSMC shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. [N.J.A.C. 17:44-2.2(b)].

F. SOC 1 REPORT

The FSMC shall have an annual service audit of the FSMC's internal controls performed by an independent audit firm engaged by the FSMC. The service audit shall be as prescribed in A.I.C.P.A. Statement on Standards for Attestation Engagements (SSAE) No. 16. The FSMC shall provide the LEA with a SOC 1 Type 2 Report in conformity with SSAE No. 16 to enable the LEA to meet its annual audit obligation under New Jersey Department of Treasury Circular No. 04-04-OMB. [7CFR 3016.26; 7CFR 3052.210(f); N.J.S.A. 18A:23-1].

G. TERMINATION

- 1) The LEA or the FSMC may cancel this contract for cause by giving 60 days' written notification. [7CFR 210.16(d)].
- 2) The LEA may terminate this contract at any time by giving 60 days' written notification to the FSMC setting forth the reason for and the effective date of termination. Upon such termination, the LEA and the FSMC shall make settlement of all amounts due hereunder as follows: within 30 days of date of termination. [7CFR 3016.36(i)(2)].

H. CONSTRUCTION AND EFFECT

The LEA and the FSMC agree that Article I of this addendum is intended to comply with applicable federal and State procurement and USDA program requirements. In the event that any provision contained in Article I should conflict with any other provision contained in this addendum or any attachment to this addendum, the provisions of Article I shall control.

Article II: Additional Addendum Language

A. MISCELLANEOUS.

Capitalized terms shall have the meanings set forth in the Agreement unless otherwise defined in this Addendum. Except as expressly modified herein, the terms and conditions of the Agreement shall remain in full force and effect and are ratified and affirmed by the parties. In the event of a conflict between the provisions of the Agreement and this Addendum, the provisions of this Addendum shall be controlling as to the matters set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the respective dates first written below.

Fort Lee School District

By:

C. Balletto

Name:

Cheryl Balletto

Title:

Bus Admin / Bd Sec.

Date:

7/10/12

COMPASS GROUP USA, INC. by and
through its CHARTWELLS Division

By:

K. T. Cullinan

Name: Keith T. Cullinan

Title: President – Schools

Date:

6/14/12

PROPOSED BREAKFAST AND LUNCH PRICES FOR 2012-2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the following breakfast and lunch prices for the 2012-2013 school year

Elementary Breakfast Paid	\$1.70	Elementary Breakfast Reduced	.30
Elementary Lunch Paid	\$2.50	Elementary Lunch Reduced	.40
Middle School Lunch Paid	\$2.65	Middle School Lunch Reduced	.40
High School Lunch Paid	\$2.75	High School Lunch Reduced	.40
Middle School Breakfast Paid	\$1.70	Middle School Breakfast Reduced	.30
Select Special Lunch	\$3.10		

DATED: July 9, 2012

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

STUDENT ACCIDENT INSURANCE WITH BOLLINGER IN THE ANNUAL AMOUNT OF \$52,207 FOR THE 2012-2013, 2013-2014 AND 2014-2015 SCHOOL YEARS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the **student accident insurance policy with Bollinger** for a 3-year contract in the annual amount of \$52,207 for the 2012-2013, 2013-2014 and 2014-2015 school years.

DATED: July 9, 2012

*Please note that Mr. Yusang Park voted Aye with an objection.

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

APPROVAL OF AMENDED 2011-2012 NCLB AND IDEA GRANT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the **amended 2011-2012 NCLB Grant and the IDEA Grant**.

DATED: July 9, 2012

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

**RENEWAL OF MEMBER PARTICATION IN A COOPERATIVE PRICING SYSTEM,
THE MIDDLESEX REGIONAL SERVICES COMMISSION FOR 2012-2013**

WHEREAS, N.J.S.A. 40a:11-11 (5), authorizes contracting units to establish a cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, based upon the recommendation of the Superintendent of the Fort Lee Board of Education approves being a member of the Middlesex Pricing System as per the attached, due to the fact that the district will be directly purchasing custodial supplies.

DATED: July 9, 2012

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

RENEWAL OF DISTRICT INSURANCE FOR 2012-2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the **renewal of district insurance for the 2012-2013** school year as per the attached.

DATED: July 9, 2012

Attachment

*Please note that Mr. Yusang Park voted Aye with an objection.

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

SCHOOL ALLIANCE INSURANCE FUND

Package (Property, Crime, Environmental, General Liability and Auto)	\$119,019.00
Excess Liability	\$11,144.00
Educators Legal Liability/E&O	\$46,605.00
Accidental Death & Dismemberment	\$200.00
Additional Excess Liability	\$16,986.00
Hartford Bonds	\$2,750.00

**ACCEPTANCE OF ADDITIONAL \$3,355 EDUCATION JOBS ACT FUNDING
FOR THE 2011-2012 SCHOOL YEAR**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education accepts an additional \$3,355. for **Education Jobs Act Funding** which can be utilized during the 2011-2012 school year for the payment of medical benefits for the instructional staff.

DATED: July 9, 2012

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

**FUNDING TO SUPPORT IMPLEMENTATION OF THE
ANTI-BULLYING BILL OF RIGHTS ACT**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education accepts funding to support implementation of the Anti-Bullying Bill of Rights Act in the amount of \$624.00.

DATED: July 9, 2012

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

REFERENDUM PAYMENT**RESOLUTION PROVIDING FOR THE REIMBURSEMENT
OF EXPENDITURES FROM THE PROCEEDS OF NOT TO
EXCEED \$20,430,000 SCHOOL BONDS OF THE BOARD
OF EDUCATION OF THE BOROUGH OF FORT LEE, IN
THE COUNTY OF BERGEN, NEW JERSEY**

WHEREAS, the Bergen County Improvement Authority (including any successors and assigns, the "Authority") has been duly created by resolution no. 80 entitled "Resolution of the Board of Chosen Freeholders in the County of Bergen, New Jersey Authorizing the Creation of the Bergen County Improvement Authority" duly adopted by the Board of Chosen Freeholders (the "Board of Chosen Freeholders") of the County of Bergen (the "County") in the State of New Jersey (the "State") on June 4, 1986 as a public body corporate and politic of the State pursuant to and in accordance with the county improvement authorities law, constituting Chapter 183 of the Pamphlet Laws of 1960 of the State, and the acts amendatory thereof and supplemental thereto (the "Act") and other applicable law; and

WHEREAS, the Authority is authorized by law to finance public facilities through the acquisition of debt, including without limitation general obligation school bonds authorized and issued by school districts within the County and specifically, the not to exceed \$20,430,000 bond (the "Board Bond" or the "Board Bonds") to be issued by the Board of Education of the Borough of Fort Lee, in the County of Bergen (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby); and

WHEREAS, the Board Bond shall be issued pursuant to a proposal (the "Proposal") approved by the Board on December 25, 2011 and approved by a majority of the legal voters of the School District at a bond referendum held on January 24, 2012 and this resolution authorizing the sale and issuance of the Board Bond (the "Board Resolution") in accordance with N.J.S.A. 18A:24-1 et seq. (the "School Bond Law") and other applicable law; and

WHEREAS, the Proposal provided for various school facilities' expansion and improvements (the "Board Project") including HVAC upgrades and roof and window replacement at School No. 1; window replacement and masonry improvements at School No. 3; HVAC upgrades, masonry improvements, and roof replacement at School No. 4; renovation and expansion of Lewis F. Cole Middle School to provide interior alterations, renovations and reconfiguration, HVAC upgrades, roof replacement, additional/renovated educational space, science rooms and media center and site improvements; and improvement of the Fort Lee High School to provide interior alterations, HVAC upgrades, window replacement, masonry improvements and science room alterations, all at a cost not to exceed \$30,206,077 which cost shall be funded in part with a \$9,775,611 grant from the State of New Jersey and in part with the proceeds of the Board Bonds in an amount not to exceed \$20,430,466; and

WHEREAS, the Authority intends to issue bonds (the "Bonds") to finance (i) a loan (the "Loan") to the Board for the undertaking of the Board Project; and (ii) the cost of issuing the Bonds (the "Project"); and

WHEREAS, the Bonds shall be issued as tax-exempt bonds; and

WHEREAS, the Board seeks to adopt this resolution to evidence it's intent to reimburse itself for capital expenditures with proceeds of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by The Board of Education of the Borough of Fort Lee in the County of Bergen, New Jersey, as follows:

Section 1. The Board reasonably expects to reimburse itself from the proceeds of the Bonds for certain costs of the Board Project paid prior to the issuance of the Bonds. No funds from sources other than the Bonds have been or are reasonably expected to be reserved, allocated on a long-term basis or have otherwise been set aside by the Board, or any member of the same "Controlled Group" as the Board, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section 1 is intended to be and hereby is a declaration of the Board's official intent to reimburse any expenditures toward certain costs of the school project, as described above, to be incurred and paid prior to the issuance of the Bonds in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements under section 148 of the Code. The proceeds of the Bonds used to reimburse the Board for any expenditures toward certain costs of the school project to be financed by the Bonds will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create or increase the balance in "replacement proceeds", within the meaning of Treasury Regulation Section 1.148-1 of the Bonds, or any other Bond issue, with respect to any obligation of the Board or to replace funds or (iii) to reimburse the Board for any expenditure or payment that was originally paid with the proceeds of any obligation of the Board (other than borrowing by the Board from one of its own funds or the funds of a member of the same "Controlled Group" within the meaning of Treasury Regulation Section 1.150-1(e)). The Bonds used to reimburse the Board for any expenditures toward certain costs of the school project, as described above, will be issued in an amount not to exceed \$15,000,000. The costs to be reimbursed with the proceeds of the Bonds will be "capital expenditures" in accordance with the meaning of section 150 of the Code and Treasury Regulation Section 1.150-1. This Section 1 shall take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

Section 2. All prior resolutions of the Board or portions thereof inconsistent herewith, if any, are hereby repealed.


Section 3. In case any one or more of the provisions contained in this resolution or in the Board Bond issued pursuant hereto shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this resolution or of said Board Bond, and this resolution and the Board Bond shall be construed and enforced as if such invalid, illegal or unenforceable provision had never been contained herein or therein.

Section 4. This Board Bond Resolution shall take effect immediately.

DATED: July 9, 2012

PRESENT:	7
ABSENT:	2
MOTION TO APPROVE:	7
SECOND:	7
AYES:	7

I hereby certify the foregoing to be a true copy of a resolution adopted by the Fort Lee Board of Education of the Borough of Fort Lee in the County of Bergen, New Jersey, at its meeting held on July 9, 2012.



Cheryl Balletto,
Business Administrator/Board Secretary

SOUTH BERGEN JOINTURE PROFESSIONAL SERVICES AGREEMENT
FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board authorizes the Business Administrator/Board Secretary to **renew a professional services agreement with the South Bergen Jointure Commission** for the 2012-2013 school year.

DATED: July 9, 2012
Attachment

Motion by: Mr. Joseph Surace

Seconded by: Mr. Peter Suh

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

CONTRACTED SERVICES WITH THE SOUTH BERGEN JOINTURE COMMISSION

The South Bergen Jointure Commission agrees to provide the **Fort Lee School District** with the following service(s) for the 2012-13 school year:

- | | |
|---|------------|
| 1. Occupational Therapy | <u>N/A</u> |
| 2. Physical Therapy | <u>N/A</u> |
| 3. Speech Therapy | <u>N/A</u> |
| 4. Teacher of the Handicapped | <u>N/A</u> |
| 5. School Psychologist | <u>N/A</u> |
| 6. School Social Worker | <u>N/A</u> |
| 7. Learning Disability Teacher-Consultant | <u>N/A</u> |
| 8. Behaviorist | <u>N/A</u> |
| 9. Teacher Specials (specify) | <u>N/A</u> |
| 10. Teacher Assistant | <u>N/A</u> |
| 11. Evaluations: | |
| a. CST | <u>N/A</u> |
| b. OT | <u>✓</u> |
| c. PT | <u>✓</u> |
| d. Speech | <u>N/A</u> |
| e. Other | <u>N/A</u> |
| 12. Payroll Services | <u>N/A</u> |
| 13. **Transportation: | |
| a. Athletic & Field Trips | <u>N/A</u> |
| b. Bergen Tech & Academies | <u>✓</u> |
| c. In District | <u>✓</u> |
| d. Non Public | <u>✓</u> |
| e. Special Ed | <u>✓</u> |

To the extent possible and assuming 1.) the availability of the services, 2.) the continuing need for the services and 3.) that the services continue to be cost effective, the **Fort Lee School District** agrees that it will make a good faith effort to continue to renew these services annually at or before the beginning of each school year. This is due to a recognition that only a long term commitment can provide program and service stability and continuity. If it is anticipated that any of these services may be terminated, in the next school year, the **Fort Lee School District** will provide the SBJC as much notice as possible but no less than ninety (90) days.

The cost of each service shall be based on the SBJC Board of Education's established charges developed by charging salaries, benefits, and expenses of the employees' and a 5% administrative fee. ****Transportation** administration fee is 3%. The formula for reimbursement shall ensure that the SBJC will not incur any district related expense when providing services, including the training of an individual.

The district also agrees not to employ personnel assigned to their district as their own employee for a period of one year after the present contract expires.

Board of Education of: Fort Lee

South Bergen Jointure Commission

Board Secretary: _____

Ms. Susan Cucciniello, Board Sec.: _____

Board President: _____

Mr. Stephen Kollinok, Board President: _____

Date: _____

Date: _____

HEALTH-WELFARE & SAFETY COMMITTEE

#1HWS

RESOLUTION NO. 25038

PAYMENT OF HOME AND BEDSIDE INSTRUCTION SERVICES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **payment of Home Instruction and Bedside Services**, as per the attached.

DATED: July 9, 2012
Attachment

Motion by: Mrs. Angela Napolitano

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

HOME INSTRUCTION 2011-2012
JUNE 28, 2012

Time Period	Provider	Cost Not to Exceed
5/2, 5/10, 5/15, 5/22, 6/1, 6/4, 6/13, 6/19/12	Solanlly Ortega	8.5 hrs. @ 45.00 each - \$382.50
5/21, 5/31, 6/4/12	Solanlly Ortega	3 hrs. @ 45.00 each - \$135.00
6/7, 6/8/12	Debra Brigida	3 hrs. @ 45.00 each - \$135.00
5/31, 6/1, 6/5, 6/7, 6/11, 6/14, 6/15/12	Aphrodite Microutsicos	12 hrs. @ 45.00 each - \$540.00
5/23, 5/30, 6/6/12	Aphrodite Microutsicos	3 hrs. @ 45.00 each - \$135.00
5/21, 5/30, 6/4, 6/7, 6/11, 6/13/12	Aphrodite Microutsicos	12 hrs. @ 45.00 each - \$540.00
5/30, 6/6, 6/11, 6/14/12	Aphrodite Microutsicos	6.5 hrs. @ 45.00 each - \$292.50
5/31, 6/5, 6/12/12	Aphrodite Microutsicos	4 hrs. @ 45.00 each - \$180.00
6/1, 6/8, 6/13/12	Aphrodite Microutsicos	6 hrs. @ 45.00 each - \$270.00
4/4, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30, 6/5, 6/13/12	Howard Sidorsky	20 hrs. @ 45.00 each - \$900.00
5/18, 5/25, 6/1, 6/8, 6/12/12	Howard Sidorsky	10 hrs. @ 45.00 each - \$450.00
5/24, 5/31, 6/5, 6/11/12	Howard Sidorsky	4 hrs. @ 45.00 each - \$180.00
5/17/12	Howard Sidorsky	2 hrs. @ 45.00 each - \$90.00
6/4, 6/5, 6/6, 6/7, 6/8, 6/11, 6/12, 6/13, 6/14, 6/15/12	Jaritza Beato	14 hrs. @ 30.00 each - \$420.00
5/25, 5/30, 6/4, 6/5/12	Sheri Steckler	5 hrs. @ 45.00 each - \$225.00
4/30, 5/1, 5/2, 5/3, 5/4, 5/7, 5/8, 5/9, 5/10, 5/11, 5/14, 5/15, 5/16, 5/17, 5/18, 5/21, 5/22, 5/23, 5/24/12	Sheri Steckler	38 hrs. @ 45.00 each - \$1710.00
1/25, 1/26, 1/27, 1/30, 1/31, 2/1, 2/2, 2/3, 2/6, 2/7, 2/8, 2/9, 2/10, 2/13, 2/14, 2/15, 2/16, 2/17/12	Sheri Steckler	40 hrs. @ 45.00 each - \$1800.00

HOME INSTRUCTION 2011-2012
JUNE 28, 2012 – Page 2

Time Period	Provider	Cost Not to Exceed
2/27, 2/28, 2/29, 3/1, 3/2, 3/5, 3/6, 3/7, 3/8, 3/9, 3/12, 3/13, 3/14, 3/15, 3/16, 3/19, 3/20, 3/21, 3/22/12	Sheri Steckler	40 hrs. @ 45.00 each - \$1800.00
3/26, 3/27, 3/28, 3/29, 4/2, 4/3, 4/4, 4/5, 4/16, 4/17, 4/18, 4/19, 4/20, 4/23, 4/24, 4/25, 4/26, 4/27/12	Sheri Steckler	40 hrs. @ 45.00 each - \$1800.00
1/27/12	Sheri Steckler	1 hr. @ 45.00 each - \$45.00
5/2/12	Sheri Steckler	2 hrs. @ 45.00 each - \$90.00
5/3/12	Sheri Steckler	1 hr. @ 45.00 each - \$45.00
5/22/12	Sheri Steckler	1 hr. @ 45.00 each - \$45.00
5/24, 6/5, 6/7, 6/12/12	Gabriella Bernardo	4 hrs. @ 45.00 each - \$180.00
5/30, 5/31, 6/7, 6/13/12	Jennifer Kreckmann	8 hrs. @ 30.00 each - \$240.00
5/15, 5/22, 6/5, 6/12/12	Jennifer Kreckmann	8 hrs. @ 30.00 each - \$240.00
6/5, 6/6, 6/7, 6/8, 6/12, 6/13, 6/14/12	Rebecca Willard	14 hrs. @ 30.00 each - \$420.00
6/4, 6/11/12	Rebecca Willard	4 hrs. @ 30.00 each - \$120.00
5/22, 5/31, 6/5, 6/12/12	Brianne Baker	3.5 hrs. @ 45.00 each - \$157.50
6/4, 6/11, 6/15/12	Brianne Baker	4 hrs. @ 45.00 each - \$180.00
6/4, 6/12, 6/15/12	Brianne Baker	4 hrs. @ 45.00 each - \$180.00
5/31, 6/5, 6/8, 6/15/12	Rachel Van Nortwick	4 hrs. @ 45.00 each - \$180.00
6/11/12	Rachel Van Nortwick	1 hr. @ 45.00 each - \$45.00
6/6, 6/9, 6/11/12	Rachel Van Nortwick	2,5 hrs. @ 45.00 each - \$112.50
6/7, 6/8, 6/11, 6/12, 6/13/12	Stefanie Beretin	12 hrs. @ 45.00 each - \$540.00
6/4, 6/5, 6/6, 6/7, 6/8, 6/11, 6/12, 6/13, 6/14, 6/15, 6/19, 6/20/12	Stefanie Beretin	24 hrs. @ 45.00 each - \$1080.00

HOME INSTRUCTION 2011-2012
JUNE 28, 2012 – Page 3

Time Period	Provider	Cost Not to Exceed
6/18, 6/19/12	Stephen Klapach	4 hrs. @ 45.00 each - \$180.00
6/11, 6/12, 6/13, 6/14/12	Stephen Klapach	12 hrs. @ 45.00 each - \$540.00
6/5, 6/6, 6/13, 6/15/12	Stephen Klapach	6 hrs. @ 45.00 each - \$270.00
6/5, 6/11/12	Stephen Klapach	3 hrs. @ 45.00 each - \$135.00
6/6, 6/12/12	Stephen Klapach	4 hrs. @ 45.00 each - \$180.00
6/7/12	Stephen Klapach	1 hr. @ 45.00 each - \$45.00

BEDSIDE INSTRUCTION

APRIL 2012:

TIME PERIOD	PROVIDER	FACILITY	AMOUNT
4/01/12 – 4/30/12	Bergen County Special Services School District	Bergen Regional Medical Center	\$60.00/hr. x 28 hrs.= \$1,680.00
4/02/12 – 4/30/12	Newark Renaissance House	Newark Renaissance House	\$30.00/hr. x 40 hrs.= \$1,200.00

MAY 2012:

TIME PERIOD	PROVIDER	FACILITY	AMOUNT
5/01/12 – 5/31/12	Bergen County Special Services School District	Bergen Regional Medical Center	\$60.00/hr. x 40 hrs.= \$2,400.00
5/01/12 – 5/31/12	Newark Renaissance House	Newark Renaissance House	\$30.00/hr. x 44 hrs.= \$1,320.00

ADDENDUM TO 2011-2012 NURSING SERVICES PLAN

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **submission of the attached addendum to the 2011-2012 Nursing Services Plan** for submission to the Bergen County Department of Education.

DATED: July 9, 2012
Attachment

Motion by: Mrs. Angela Napolitano

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

FORT LEE District Nursing Services Plan

2011-2012

(NJAC 6A:16-2.1 through 2.5)

District Name: Fort Lee

School Year: 2011-2012

Board of Education Approval Date:

District Contact Person: Ann Marie Bruder, Director of Special Services

I. Description of Basic Nursing Services Provided to All Students: (N.J.A.C. 6A 16-2.1 (b) 2 (ii))

Basic services: NJAC and NJSA, federal law and N.J. Sanitation Code. Under the direction of the School Physician, the following services are provided to students:

A. Health Records (N.J.A.C. 8:57-4.1 through 4.20)		
1. Maintain and review student health documents		(N.J.A.C. 6A:16-2.2 (g))
a) State of New Jersey Health History and Appraisal record i.e., A-45 cards		
b) Immunization record		(N.J.A.C.:16-2.2 (a))
c) Medical history		
d) Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statutes)		(N.J.A.C. 6A:16-2.2 (k))
e) Physical examinations for:		
(1) Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record		(NJAC 6A:16-2.2 (f) 6) and (N.J.A.C. 6A:16-2.2 (h) 1)
(2) New or transfer student		(N.J.A.C. 6A:16-2.2 (h) 2)
(3) Working Papers health exam		(N.J.A.C. 6A:16-2.2 (h) 3)
(4) Comprehensive child study team evaluation		(N.J.A.C. 6A:16-2.2 (h) 4)
(5) Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance		(N.J.A.C. 6A:16-2.2 (h) 5)
f) Transference and request of health records i.e. A-45 and current physical exam		(N.J.A.C. 6A:16-2.4 (d))
g) Adherence to Family Education Rights and Privacy Act		(FERPA- 20 U.S.C.§1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.2 (h) 5 and N.J.A.C. 6A:32-7)

2. Determine student status for admission or retention with unacceptable evidence of immunizations	
3. Conduct tuberculosis testing as directed by the NJ DHSS	(N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))
B. Medications, health care treatments, procedures and care:	(N.J.A.C. 6A:16-2.1 (a) 2)
1. Administer authorized medications, health care treatments and care	(N.J.A.C. 6A:16-2.1 (a) 2)
2. Approval of self administered medications	(N.J.A.C. 18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1 (a) 2v)
3. Designate and train annually epinephrine auto injector delegates	(N.J.S.A. 18A:40-12.5 & 12.6)
C. Review and create IHP/IEHP for Do Not Resuscitate (DNR) orders	(N.J.A.C. 6A:16-2.1 (a) 3)
D. Provide Health Care	(N.J.A.C. 6A:16-2.1 (a) 4)
1. Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP, and Medical Home Practitioner's orders.	(N.J.A.C. 6A:16-2.1 (a) 4 (ii)), N.J.A.C. 6A:16-1.4 (a) and N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
2. Isolate, exclude and re-admit any student or employee with a communicable disease	(N.J.A.C. 6A:16-1.4 (a))
3. Report "Reportable Communicable Disease" to County health officer	(N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))
4. Arrange for transportation and supervision of students in need of emergency health care	(N.J.A.C. 6A:16-2.1 (a) 4 (iii))
5. Notify parents of need for emergency care	(N.J.A.C. 6A:16-2.1 (a) 4 (iv))
6. Administer emergency medications i.e., anaphylaxis (epinephrine) or asthma medications etc.	(N.J.A.C. 6A:16-2.1 (a) 4 (v))
7. Write and update annually student individualized health care plans (IHP's) and individualized emergency health care plan (IEHP's) for student's medical needs and instruction of staff.	(N.J.A.C. 6A:16-2.3 (b) 5 (xiii))
8. Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care	(N.J.A.C. 6A:16-2.3 (b)xi)
E. Administer asthma related care	(N.J.A.C. 6A:16-2.1 (a) 5)
1. Obtain training for administration of medication via nebulizer	(N.J.S.A.18A:40-12.8 (a) & (N.J.A.C. 6A:16-2.1(a) 5(i))
2. Maintain one nebulizer per school	(N.J.A.C. 6A:16-2.1 (a) 5)
3. Require Students to have a current "Asthma Action Plan	(N.J.A.C. 6A:16-2.1 (a) 5 (iii))
F. Health history and examinations	(N.J.S.A. 18A:40-4, NJSA 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1 (a) 6)

1. Provide health examination for student's without medical homes	(N.J.A.C. 6A:16-2.2 (f) 6)
2. Maintain Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(N.J.A.C. 6A:16-2.2 (f) 6)
G. Establish and maintain procedures for universal precautions	(N.J.A.C. 6A:16-2.1 (a) 7)
H. Provide nursing services to nonpublic school located in district	(N.J.A.C. 6A:16-2.1 (a) 8)
I. Instruct students/ teachers/staff:	(N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)5 (xv))
1. communicable diseases, blood borne pathogens	
2. Asthma management	
3. Anaphylaxis	
4. classroom health curriculum (not CSN with a "Non-Instructional" certificate)	
5. other health concerns	
J. Provide information for:	
1. NJ Family Care program	(N.J.A.C. 6A:16-2.2 (i))
2. Pregnancy Assistance	
K. Implementation of the Nurse Practice Act by.....	
L. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
1. Nursing Diagnosis /Case-finding of actual or potential physical health problems	
2. Provision of nursing care for actual or potential emotional health problems	
3. Health teaching in health office	
4. Health teaching in classroom	
5. Health counseling	

II. Summary of Nursing Services Required to Address Specific Health Care Needs of Individual Students (N.J.A.C. 6A:16-2.1 (b)2 (ii))

Indicated number students for which you are providing services. From the list below add or delete nursing services that are provided or not provided by your schools within district, respectively.

Services Required to Address Specific Health Care Needs of Individual Students with acute care needs, chronic illness, special health needs, procedures and administration of medications, procedures or treatments.	Elementary School No. 1	Elementary School No. 2	Elementary School No. 3	Elementary School No. 4	FLECC Pre-K	LFC MS	FORT LEE HS
First-Aid, splinting, Ace-wrap etc.	640	466	556	520	40	575	1000
Dental: tooth avulsion, caries, braces, etc.	n/a	128	117	n/a	1	575	3
Health Screenings Ht., Wt., & BP yearly	640	466	556	520	40	575	200
Visual Acuity screening K, 2, 4, 6, 8, 10	420	522	563	311	40	285	200
Auditory screening K, 1, 2, 3, 7, 11	385	522	563	298	40	290	200
Scoliosis screening biennially age 10-18	80	106	53	79	n/a	290	300
Diabetic Glucose testing, insulin pump management	1	0	2	0	0	0	5
Mantoux/PPD testing	0	8	2	0	0	0	0
Medication Administration- daily	2	18	16	2	0	3	8
Medication Administration - PRN	32	58	36	35	5	40	124
Nebulizer/inhalers/peak flow measurements	6	22	21	13	5	0	113
Tube feedings	0	0	0	0	0	0	0
Urinary catheterizations	0	0	0	0	0	0	0
Ventilator care	0	0	0	0	0	0	0
Referral for vision evaluations	80	44	37	36	5	50	30
Referral for hearing evaluations	3	3	3	4	2	4	3
Referral for Alcohol and drug use/abuse testing	0	0	0	0	0	3	25

[illegible]

III. Emergency Management (N.J.A.C. 6A 16-2.1 (b) 2 (iii))
(Emergency management is a description of how nursing services will be provided in all emergency situations for the entire school district. Add or delete the following services provided or not provide by your school district, respectively)

A. Acute Care Management Plan:

1. Creation and maintenance of an Emergency Management Kit (“Go-box”, crash cart, etc.) for utilization in Crisis, Emergency Evacuations, or and Shelter-In-Place situations
2. Cardiac or Respiratory Distress Action Plan
 - a) AED’s (Automatic External Defibrillators) deployment and delegates trained
 - b) CPR trained school nurse (NJAC 6A:13.3)
 - c) Asthma Nebulizer trained nurses
 - d) Universal Precautions trained staff
 - e) CPR trained coaches/athletic trainers/teachers/staff

B. IEHP’s/Chronic Care Management Plans:

1. Epinephrine Auto-Injector/ Anaphylaxis Action Plan
2. Asthma Action Plan
3. Diabetic Action Plan
4. Lock-Down Health Care Action Plan

C. District Crisis Management Plan:

1. Triage Action Plans in District Crisis Management Plan

D. Community Rescue Squad and Emergency Paramedic Services

1. Fort Lee EMS/Police/Fire Dept. provide immediate response to all emergency calls by school district.

IV. Detailed Nursing Assignments Sufficient to Provide Health Services (N.J.A.C. 6A 16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b)3, N.J.A.C. 6A:16-2.3)

Schools →		School No. 1	School No. 2	School No. 3	School No. 4	FLECC Pre-K	LFC MS	FORT LEE HS	Out Of district
Grade levels		K-6	K-6	K-6	K-6	PK-3 PK-4	7 - 8	9 - 12	9 - 12
Enrollment number as of Oct. 1 st .		614	427	537	511	35	575	997	32
Number of students receiving:									
Special Services/ IEP's		83	40	33	30	30	38	120	11
504's		23	10	9	9	0	10	15	
I&RS		44	18	47	38	30	48	38	
IHP's		29	53	20	35	5	7	113	
IEHP's		19	49	20	16	5	8	113	
Nursing Assignments- number of:									
NJAC 6A:9-13.3	Certified School Nurse- CSN	1	1	1	1	1	1	1	
	Registered Nurse- not CSN	0	0	0	0	0	0	0	
	Licensed Practice Nurse- LPN	0	0	0	0	0	0	0	
NJAC 6A:9-13.3 (b)	CPR Certified	1	1	1	1	1	1	1	
NJAC 6A:9-13.3 (b)	AED Certified	1	1	1	1	1	1	1	
NJAC	Asthma Nebulizer trained	1	1	1	1	0	1	1	
Unlicensed Assistive Personnel Assignments									
Nursing Assistants		0	0	0	0	0	0	0	
Health Aides		0	0	0	0	0	0	0	

V. Nursing Services and Additional Medical Services provided to Non-Public Schools

A. Non-public nursing services (NJAC 6A 6A:16-2.3 (b) through (d))

1. Non-public nursing services are provided by the Fort Lee Health Department to the following schools located in district: Christ the Teacher Interparochial School

VI. Additional District Nursing Services Information:

Add any additional data that your school district requires be disclosed in this Nursing Services Plan

A. .

1.

B. .

1.

Nursing Services Plan Review by:

Name: Ann Marie Bruder

Signature:

Name:

Signature:

Name:

Signature:

Title: Director of Special Services

Date:

Title:

Title:

ONLINE TRAINING INSERVICE SEMINARS (OTIS) THROUGH THE MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION (MOESC) FOR 2012-2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the participation in the **OnLine Training Inservice Seminars (OTIS) to be implemented through the Monmouth-Ocean Educational Services Commission (MOESC) for required staff training** for the 2012-2013 school year at a cost not to exceed \$16,000 for the following topics:

**Child Abuse and Neglect
Anti-Bullying Bill of Rights
Gangs, Bullying and Cybersafety**

DATED: July 9, 2012

Motion by: Mrs. Angela Napolitano

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

**APPROVAL OF RELATED SERVICE PROVIDERS
AND FOREIGN LANGUAGE EVALUATORS FOR 2012-2013**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the list of **Related Service Providers and Foreign Language Evaluators for the 2012-2013 school year**, as per the attached.

DATED: July 9, 2012
Attachment

Motion by: Mrs. Angela Napolitano

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

Related Service Providers - 2012-2013

Bergen County Special Services School District
327 East Ridgewood Ave.
Paramus, NJ 07652
201-343-6000

Provide home/bedside instruction,
ESY, IDEA, OT/PT/SP,
Consultation/evaluations and
Educational Enterprise Division

Alex Bailey, Psy.D.
10 Menell Place, Suite #2
Teaneck, NJ 07666

\$200 /45min. session
\$3500-4000 Evaluation

Bergen County Region V
Council for Special Education
700 Kinderkamack Road, Suite 204
Oradell, New Jersey 07643
201-599-0585

Evaluation/Report-\$300
Any and all direct services - \$65ph.
Out of Region. Admin. Fee – 3% of total

Educational & Professional Institute Corp. Inc.
Mary Ann Nuzzo
1106 Magnolia Ave
Sea Girt, NJ 08750
732-359-6049

Educational Evaluation \$450
Psycho-Educational Eval. \$450

Frank Falcone, M.Ed., LDTC
Independant Provider Learning/Educational Evaluations
26 Marboro Road
Clifton, NJ 07012
973-472-0242

\$400 per Evaluation

Hackensack University Medical Center
Institute for Child Development
30 Prospect Avenue
Hackensack, NJ 07601

ID#22-1487576

201-996-5555
201-996-5695

Provide OT/PT/SP/Psychiatric
Consultations/evaluations
Learning Assessment \$818
Psychological Eval \$837
Developmental Pediatric \$608
Audiological Eval. \$562
Central Audit Processing \$716
OT Eval \$429
Psychiatric Eval \$644
PT Eval. \$429
Speech Eval. \$972

Oxford Consulting Services, Inc.
300 Corporate Drive
Manalapan, NJ 07726
732-761-1955 1-800-718-8855

Evaluations-in English \$500.00
Evaluations – Bilingual \$650.00
Speech Therapy (per session) \$100.00
OT /PT Therapy (per session) \$100.00
ABA Instruction \$ 80.00/hr.

PSYCHIATRIC ASSESSMENTS

William Becker, MD
589 Franklin Turnpike
Ridgewood, NJ 07450
ID#22-3666024
201-670-4075

\$800 - \$1000 Evaluation

Morton Fridman, M.D. ID# 22-3392486
Esther Fridman, M.D. ID# 261040586
186 E. Palisade Ave, A6A
Englewood, NJ 07631
Ph 201-816-0002 C.201-805-5974

\$600/Evaluation Office

Fax 201-816-8920

4HWS

Related Service Providers - 2012-2013

PSYCHIATRIC ASSESSMENTS (cont.)

Leslie Nagy, MD
1029 Teaneck Road
Teaneck, NJ 07666
201-833-2025
201-837-5341 Fax

\$600 evaluation & report
\$300 for cancellations

Psychiatric Care Associates (Chinese) \$600/ 45min sessions
Dr. Wei Wang, M.D.
163 Engle Street Building 4A
Englewood, NJ 07631
201-408-4487

Arturo Marrero-Figarella, MD
810 Abbott Blvd., Suite 204
Fort Lee, NJ 07024
Tax Id#583520378
Tel. 201-210-8218
Fax 201-613-4325

Ephatha Mental Health Association
Dr. Seung Ho Lee
566 Grand Ave
Ridgefield, NJ 07657
Tax #010722863

NEUROLOGICAL ASSESSMENTS

Michael Katz, M.D. ID# 043-73-4235
140 Prospect Ave. – Suite 2
Hackensack, NJ 07601
201-525-4777

\$500/Evaluation

Dr. Lisa Nalven ID#22-3260998
Board Certified: Neurodevelopmental Disabilities
Valley Hospital Center for Child Development
Valley Medical Services
PO Box 1544
Newark, NJ 07192
732-7412-1895 (Stephanie)
732-383-4198

\$575/Evaluation

St. Joseph's Hospital
Child Development Center
703 Main Street
Paterson, NJ 07503
Ph.# 973-754-2510 Jackie 973-754-2511 Fax# 973-754-2039
ID# 222810004
Dr. Aparna Mallik
Dr. Joseph Holahan
Dr. Nancy Holahan

Children & Parents go to: De Paul Ambulatory Care Center at St. Joseph's
11 Getty Avenue
Paterson, NJ 07502
\$400 Neurological Eval

Teissy Meza, Ph.D., Program Director
Autism Center Child & Adolescent Psychologist
Also does Spanish --- Educational and Psychological
973-754-2515 direct Psycho-educational
973-754-3081 secretary (Olga)

\$1700 Comprehensive Psychological Testing

Abigail Langan, M.D.,
Child and Adolescent Psychiatrist
973-754-25

\$600 Psychiatric Evaluation
\$750 ADOS testing

Related Service Providers - 2012-2013

NEUROLOGICAL ASSESSMENTS (cont.)

Neuro-Psychological Evaluation

Dr. Sue X. Ming, MD, PhD (e-mail: mingxu@umdnj.edu)

Department of Neurology and Neurosciences

\$400 - \$450 depending on complex

UMDNJ – New Jersey Medical School

90 Bergen Street

Newark, NJ 07103

Fax: 973-972-9553 /For Appt .973-972-5204

_973-972-2922

22-2095812

Advanced Neurobehavior Diagnostic, Inc

Kristen Sharma, Ph.D

172 Broadway Suite 106

Woodcliff Lake, NJ 07677

\$2880 evaluation

201-476-02074

OCCUPATIONAL/PHYSICAL THERAPY

Bergen Pediatric Therapy Center

\$135-45min. session

354 Old Hook Road - Suite LL 1

\$395-\$750 evaluations

Westward, NJ 07675

201-722-4700

201-722-4571 Fax 201-722-4751

Essex Pediatric Rehabilitation, LLC

\$75.00/30min

8 Glenwood Way

\$50.00 for No Shows

West Caldwell NJ 07006

973-886-3939

Focus Center

\$130/45 min. session at Focus Center

Ruth Yacoby, OTR

\$100/30 min. session at Focus Center

229 Engle Street

\$50/30 min. session

Englewood, NJ 07631

\$440 Eval (with G & Os)

201-894-5800

\$200 Annual (G & Os)

Kids Therapy Place

\$ 90/30 min. session

100 E. Main Street

\$120/45 min. session

Bogota, NJ 07603

\$420 Evaluations

Marta Herz ID#147-48-8276

\$ 95/45min. PT only

126 Besler Avenue

\$300/Evals.

Cranford, NJ 07016

201-394-9741

Occupational Therapy Consultants, Inc.

out of district rates

1661 Rt.22W

\$82.00/30 min. session

Bound Brook, NJ 08805

\$99.50/ up to 60 min. session

732-764-0202 or Fax 732-764-0030

Oxford Consulting Services, Inc

\$ 95 PT/OT - In school session

300 Corporate Center Drive

\$105PT/OT – Out-of-District or Home

Manalapan, NJ 07726

\$500-\$650 Evaluations

732-761-1955 or 800-718-8855

Rickard Rehabilitation Services, Inc.

\$350/Evaluation

Caroline Rickard, Director

\$65/ 45 min. session 1 student

168 Franklin Turnpike, Suite 100

\$63/ 45 min. session 2 or more

Waldwick, NJ 07463

\$60/45 min. session at clinic

201-670-0864

\$60 for goals and objectives

Related Service Providers - 2012-2013

OCCUPATIONAL/PHYSICAL THERAPY (cont.)

Ridgefield Board of Education
555 Chestnut Street
Ridgefield, NJ 07657
201-945-7747 #230

OT/PT
\$100 /30 min. session

SPEECH THERAPY

Bergen County Speech & Language Associates
Director, Nancy Fellerman
55 Walnut Street
Norwood, NJ 07648
school age
201-768-7272

\$ 80/ 30 min. session
\$ 120/ 45min session
\$ 250 for Eval 3 to 5yr. olds
\$ 350 for Eval. up to high
\$500 for Eval High School Students

Focus Center
229 Engle street
Englewood, NJ 07631
201-894-5800
201-894-5990

\$100 /30 min. session
\$130 /45 min. session \$150/60min.session
\$440Eval. (with G & Os)
\$245 Eval. (no G & Os)

Ellen Monane, MA-CCC
91 Edgewater Place #B4
Edgewater, NJ 07020
201-313-5652

\$70 per hour

Oxford Consulting Services
300 Corporate Center Drive
Manalapan, NJ 07726
732-761-1955 or 800-718-8855

\$100ph/ Speech Therapy in School
\$105/out of district or home session
Evaluation \$500-\$650

Dynamic Therapeutic Services
52 Forest Ave.
Paramus, NJ 07652
201-820-2100

\$ 95/ hour Speech Therapy

Gmar Speech & Language
George Marge, MS CCC-SLP
165 Harrison Street
Haworth, NJ 07641
201-445-4805
Tax ID # 20-1273166

\$150/ 1hr. session
\$115/ 45min. session
\$400 Speech & Lang. Eval.

Speech & Hearing Associates/ ComprehensivePeriheral Audio Eval./w report \$225.00
121 South Euclid Avenue Central Auditory Processing Eval/w.report \$500
Westfield, NJ 07090-2129 Speech-Language Eval./w. report \$500
Speech-Language Therapy/per session \$ 85
908-232-2903 X222
fax: 908-232-3583 Language Processing Evals. w/report \$750
*Cliffside Park Location 590 Anderson Avenue, 07010 201-313-5335

Japanese Speech & Language
Keiko Ohtaka
15 Cathy Road
Hillsdale, NJ 07462

\$400-\$500

Related Service Providers - 2012-2013

SPEECH THERAPY (cont.)

Teaneck Speech and Language Center

107 West Tryon Avenue
Teaneck, NJ 07666
201-862-0333
Fax 201-862-1130

Therapy

\$ 90/ 30min session
\$135/45 min. session
\$180/60 min. session
\$ 80/ 30 min. DYAD per child

Diagnostic Therapy (Initial Visit No Report)

\$110/30 min.
\$190/45 min
\$350 Report

Evaluations

Comprehensive School-Age \$1000 - \$1350

Comprehensive Pre-School \$750 - \$1000

Educational Enterprises, BCSS
216 Rt. 17 North
Rochelle Park, NJ 07662
201-343-6000, x6530
201-291-0492

Evaluations in Bergen Cty \$790
Audiological Svcs. \$185/hr.
Teacher of the Deaf 4x/week \$24,170 per yr.
5x/week \$29,999 per yr.

BEDSIDE INSTRUCTIONS

Daytop
80 West Main Street
Mendham, NJ 07945
973-539-5764 – ext. 15

Bedside Instruction
\$102 per day /Reg. Ed
\$230 per day /Spec. Ed.

Education, Inc
PO Box 3345
Plymouth, MA 02360
Fax: 508-732-9213
Ph. 877-732-9101

Bedside Instruction for hospital
\$49 per hour

Four Winds Hospital
800 Cross River Rd.
Katonah, NY 10536
Barbara Kurian, Principal ext 2528
914-763-8151 1-800-528-6624

\$54 /Hr. In-Patient & Tutorial
Services

Professional Education Services, Inc.
34 S. Delsea Drive Suite 1
Glassboro, NJ 08028
856-863-1100

Provide education instruction
services for students attending
rehabilitation facilities
\$45/hr.

Somerset Home for Temporarily
Displaced Children
49 Brahma Avenue
P.O. Box 6871
Bridgewater, NJ 08807-0871
Tax # 23-7061564

Cost for Bedside Instruction
\$36/hr. – 4 hours per day

Barbara Moses
Educational Consultant
15 Glenbrook Court
Lawrenceville, NJ 08648
609-895-0248
Tax ID# 152-70-2359

\$65 per hour

Related Service Providers - 2012-2013

NURSING SERVICES

Loving Care Agency, Inc.
Pediatric Homecare
611 Rt 46 West Suite 200
Hasbrouck Heights, NJ 07604

Phone 201-363-9400

Harborside Rehabilitation, LP
Dba Ready Nurse Staffing Services
877-321-1162 Ext. 9035
505-468-3556 Fax

Behaviorists: Applied Behavioral Analysis

Valerie Gancarz-DeMarco,
AB A Specialist and Coordinator
251 Knoll Drive
Park Ridge, NJ 07656
201-715-6173
ID #155-82-3073

Sharon Balsamo
54 Wharton Avenue
Nutley, NJ 07110
201-247-0464
ID # 152-80-6362

Kimberly Cerbone
310 Cliff Lane Apt 4C
Cliffside Park, NJ 07010
201-780-7799

Elizabeth MacFadyen
388 Forest Avenue
Lynhurst, NJ 07071
201-805-1101

Brook E. Salamone
168 East 54th Street
Elmwood Park, NJ 07407
201-803-5579

Dr. Andrew Eisen, Cognitive Behavioral Therapist
240 W. Passaic St.
Maywood, NJ 07607
201-655-7848 ext.23
ID # 095-44-8311

Albright Consultation Services /Laura Shnell
PO Box 1037
Little Falls, NJ 07424
908-528-3708

Marisa L. Klar, ABA School Psychologist
59 Hill Street
Midland Park, NJ 07432

For Nursing Services per IEP

Fees: RN \$55 per hour
LPN \$45 per hour
Home Health Care - \$17/per hour

For Nursing – Substitute

Fees: RN \$60 per hour
LPN \$50 per hour
CHHA - \$17/per hour

Fee Schedule:

Physical Therapists \$62-64 ph
Occupational Therapists \$62-64ph
Registered Nurse \$55ph
Licensed Practical Nurse \$48ph
Certified Nursing Assistants \$26ph

\$100.00 per hour
\$100.00 monthly clinic

\$50.00 1x per week for 2 hours

\$45 per hour

\$50.00 per hour

\$45 per hour

\$175/45min office visit

\$110.00 Board Certified Behavior Analysis

\$50 per hour

Related Service Providers - 2012-2013

Behaviorists: Applied Behavioral Analysis (cont.)

Amanda Parsons
66 Tuxedo Avenue
Hawthorne, NJ 07506
551-427-2352

\$50 per hour

MarbleJam Kids/CatProgram

6 Klein Court
Old Tappan, NJ 07675
877-829-5500

Creative Arts Program for students with autism
MJKids/CAT Program
\$350.00 per 10 sessions

Services Provided at: 5 Atwood Ave. 5B
Tenafly, NJ 07670

Good Talking People

111 Galway Place
Teaneck, NJ 07666
Arlene F. Rubin, MA

Speech Eval.	\$ 800
Comprehensive /Independent Eval.	\$1800
Offsite Social Skills Groups	\$ 75/60 min. session
Social Communication	
Ongoing for the School Year	\$ 100 per group

Ph. #201-837-8371

Fax#201-837-1668

Email—GTPT1836@aol.com

Goodtalkingpeople.com

Kinderkamack Counsel
334 Kinderkamack Road
Oradell, NJ 07649
and
23 South Kinderkamack Road
Montvale, NJ 07645

\$100 a session for those who do not
have insurance

FOREIGN LANGUAGE EVALUATORS
RESOURCE LIST
2012-2013

LEARNING EVALUATION

Minja Cho
301 Bolz Street
Englewood Cliffs, NJ
201-503-9270

Sun Kim
2476 5th Street
Fort Lee, NJ 07605
201- 585-0193

Judy Hishikawa
217 Forest Avenue
Paramus, NJ 07652
HishikaJ@fortlee-boe.net
201-519-3633

Marilyn Lopez
316 Riverdale Drive
Fort Lee, NJ 07024
201-947-3967

Susan Wells (Translator)
364 New York Avenue
Fort Lee, NJ 07024
Home: 201-947-3842

LANGUAGE

Korean

Translation - \$100.00 hourly
Bilingual Evaluation - \$500.00

Korean

Translation - \$100.00 hourly

Japanese

Translation - \$100.00 hourly
Bilingual Evaluation - \$500.00

Spanish

Translation - \$100.00 hourly

Chinese

\$100.00 Hourly

SPEECH & LANGUAGE EVALUATION

LDTC, PSYCHOLOGICAL, SOCIAL WORK EVALUATION

Yang J. Kim
108 Pershing Road
Englewood Cliffs, NJ 07632
201-894-1675

	<i>Korean</i>
Psychological Fee:	\$750.00
Educational	\$750.00
Social	\$500.00

:

Japanese Speech & Language
Keiko Ohtaka
15 Cathy Road
Hillsdale, NJ 07462
201-666-3621

\$400-\$500 Evaluation/Consultations Report

FOREIGN LANGUAGE EVALUATORS
RESOURCE LIST

2012-2013

Cross County Clinical & Educational Services

3176 Rt. 27 – Suite 2B
Kendall Park, NJ 08824
Phone: 732-821-1266
Fax: 732-821-5886

Child Study Team Services

	<u>English</u>	<u>Spanish</u>
Speech –Language Diagnostic Battery	\$595.00	\$595.00
Psychological Diagnostic Battery	\$595.00	\$595.00
Educational Evaluation by L.D.T.C	\$595.00	\$595.00
Social Work Evaluation/ Social Developmental History	\$595.00	\$595.00

Cross County Clinical & Educational Services (continued)

Speech & Language Services

Therapy \$75.00 to \$125 an hour

Translator and interpreter services

\$ 60/hour (minimum of 3 hours a day visits)

Child Study Team/Foreign Language Evaluations

(Other than Spanish): \$770.00

Indian (Hindi, Gujarati, Tamil, Urdu, etc.)

Chinese – Mandarin and Cantonese

Portuguese

Russian

Urdu

French

Korean

Arabic

Polish

Haitian Creole

Report summary Spanish \$210.00

In other languages \$295.00

Complete Report Translation (Spanish) \$350.00

Other Languages \$450.00

Frances Amato

Hudson Valley Program Director

Bilinguals Inc. & Achieve Beyond

333 Westchester Avenue – Suite 202 W

White Plains, NY 10604

Office: 914-328-2868

Mobile: 347-903-4707

Fax: 914-328-2973

Famato@bilingualsinc.com

PERSONNEL COMMITTEE

#1P

RESOLUTION NO. 25042

APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$324.36

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the **attendance of staff members at the conferences** listed on the attached summary.

DATED: July 9, 2012
Attachment

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

**STAFF TRIPS AND CONFERENCES
BOARD AGENDA OF 7/9/12**

First	Last Name	District Location	Conference	City, State	Dates	Total Cost Not to Exceed
Steven Scott	Engravalle Burrows	CO	BCASA General Meetings	Washington Twtnshp, NJ	9/25,10/15,11/19, 12/17/12,1/14, 2/25,3/18,4/22, May TBD 6/10/13	\$79.00
Sharon	Amato	District CO	Federal Computer	Fairfield, NJ	8/31/2012	\$150.00
TOTAL			Harassment Intimidation & Bullying Conference	Montclair, NJ	7/24/2012	\$95.36
						\$324.36

APPOINTMENT OF FRANCESCA SUH
AS ELEMENTARY ART TEACHER AT SCHOOL NO. 1

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education hereby approves the appointment of **Francesca Suh as Elementary Art Teacher at School No. 1**, for the 2012-2013 school year, to be placed at **Step 1, Class BA**, on the 2012-2013 Teachers' Guide, at an annual salary of **\$54,000.00**, effective **September 1, 2012**, due to the retirement of Barbara Elson.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of **Francesca Suh** to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending completion of a Criminal History Records Check, subject to the submission of a sworn statement by **Francesca Suh** in accord with N.J.S.A. 18A:6-7.1c(3).

BE IT FURTHER RESOLVED, that this appointment is expressly contingent upon **Francesca Suh** executing the Board's customary employment contract, containing a thirty (30) day termination clause.

DATED: July 9, 2012

*Please note that Mr. Peter Suh abstained.

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH				X
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

APPOINTMENT OF ANTONIO PERRONE
AS HIGH SCHOOL CUSTODIAN FOR 2012-2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of **Antonio Perrone as Custodian at Fort Lee High School**, effective August 6, 2012 through June 30, 2013 at Step 10 of the Custodian Guide, at an annual salary of \$45,500.00 prorated plus black seal \$350, and an evening differential of \$375, due to the retirement of Eusebio Lopez. All compensation will be prorated from August 6, 2012 through June 30, 2013.

DATED: July 9, 2012

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

DISTRICT TRANSLATING SERVICES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education hereby approves the following staff member as district translating services to be paid at the rate of \$30 per hour, on an as needed basis, for the 2011-2012 school year:

Name	Location	Language
Margaret Ng	#2 Secretary	Chinese

DATED: July 9, 2012

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA MCCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

UNUSED VACATION PAYOUT FOR THE 2011-2012 SCHOOL YEAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **payments of unused vacation days for the 2011-2012 school year** for the following staff members:

	Based upon 2010-2011 Salary	Per Diem	Days	Total Payment
Ana M. Flores	\$ 114,155	\$475.65	5	\$2,378.25
Jack DeNichilo	\$ 92,090	\$383.71	5	\$1,918.55

DATED: July 9, 2012

*Please note that Mr. Joseph Surace abstained.

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA MCCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

SICKDAY PAYOUT FOR 2011-2012 RETIREES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves **sick day payouts to 2011-2012 retirees**, as per the attached.

DATED: July 9, 2012
Attachment

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

Fort Lee Board Of Education

Unused Sick Days

LAST NAME	FIRST NAME	Date of Hire	Retirement Date	Title	Location	12-13 Salary	11-12 Salary	Daily Factor	Daily Amount	Unused Sick Days	Allowable Days @ 75%	Maximum Days	Payment/ Board Share	Total TSA Limit 2008	Employee Contributions As of 6/30/12	Employer Contributions As of 6/30/12	Employer Contributions 2013	403B
Berkowitz	Donna	09/01/88	06/30/12	Teacher	Middle School		105,350.00	200	528.75	145	109	100	52,675.00	40,000.00	3,000.00	37,000.00	15,675.00	X
Elson	Barbara	09/01/73	06/30/12	Teacher	School 1		108,128.00	200	540.64	198.5	147	100	54,064.00	40,000.00	8,250.00	31,750.00	22,314.00	X
Kreiger	Joyce	09/01/92	06/30/12	Nurse	School 2		107,028.00	200	535.14	81	61	61	32,643.54	40,000.00	600.00	32,643.54		X
Lopez	Eusebio	07/01/88	06/30/12	Custodian	High School	62,497.00		260	240.37	115	86	86	20,731.91	40,000.00		20,731.91		X
Rifkin	Arlene	09/01/83	06/30/12	Teacher	School 2		94,000.00	200	470.00	100	75	75	35,250.00	40,000.00	13,200.00	26,800.00	8,450.00	X
Citrin	Phyllis	09/03/02	06/30/12	Teacher	High School		110,615.00	200	553.08	25	19	19	10,508.52	40,000.00	12,000.00	10,508.52		X
Sayer	Dennis	09/03/02	07/01/12	Teacher	High School		107,028.00	200	535.14	64	48	48	15,000.00	40,000.00	2,850.00	15,000.00		X
													220,872.97			174,433.97	46,439.00	
																220,872.97		

AMENDED BUS DRIVER SALARY FOR 2012-2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the amended bus driver salary for Gladys Rodriguez in the amount of \$23,702 for the 2012-2013 school year.

DATED: July 9, 2012

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

TRANSFER ENCARNACION VALLEJOS
FROM SCHOOL NO. 1, 2, 3 & 4 TO MIDDLE SCHOOL ESL TEACHER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the **transfer of Encarnacion Vallejos an ESL Teacher at School No. 1, 2, 3, & 4 to ESL Teacher at the Lewis F. Cole Middle School**, effective September 1, 2012 due to the retirement of Donna Berkowitz.

DATED: July 9, 2012

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

**REAPPOINTMENT OF CHRISTY KEARNEY FROM 3/5TH TO 4/5TH LEARNING
DISABILITIES TEACHER CONSULTANT FOR THE FORT LEE CHILD STUDY TEAM**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the reappointment of **Christy Kearney from 3/5th to 4/5th Learning Disabilities Teacher Consultant (LDTc) at the Fort Lee Child Study Team** for the 2012-2013 school year, to be placed at **Step 11, Class MA**, on the 2012-2013 Teachers' Guide, at an annual 4/5th salary rate of **\$59,639.00 + \$500.00 pensionable Stipend, with benefits, effective September 1, 2012 based on IEP need.**

NOW THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education thereby **rescinds** the appointment of **Christy Kearney as a 3/5th Learning Disabilities Teacher Consultant at the Fort Lee Child Study Team** for the 2012-2013 school year, as stipulated on Resolution No. 24891 dated April 23, 2012.

DATED: July 9, 2012

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

**REAPPOINTMENT OF ANNMARIE CORCIONE FROM A PART TIME PRESCHOOL
TEACHER TO A FULL TIME SPECIAL EDUCATION COLLABORATIVE TEACHER**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the reappointment of **Annmarie Corcione from part time Preschool Teacher to full time Special Education Collaborative Teacher at School No. 1** for the 2012-2013 school year, to be placed at **Step 2, Class BA**, on the 2012-2013 Teachers' Guide, at an annual salary rate of **\$54,500.00, with benefits, effective September 1, 2012 based on IEP need.**

BE IT FURTHER RESOLVED, that this appointment is expressly contingent upon **Annmarie Corcione** executing the Board's customary employment contract, containing a thirty (30) day termination clause.

NOW THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education thereby **rescinds** the appointment of **Annmarie Corcione as a part time Preschool Teacher at School No. 1** for the 2012-2013 school year, as stipulated on Resolution No. 24891 dated April 23, 2012.

DATED: July 9, 2012

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

**APPOINTMENT OF ELIZABETH CHRISTOPHER AS SPECIAL EDUCATION TEACHER
AT FORT LEE HIGH SCHOOL FOR THE 2012-2013 SCHOOL YEAR**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the appointment of **Elizabeth Christopher as Special Education Teacher at Fort Lee High School** for the 2012-2013 school year, to be placed at **Step 1, Class BA+10, on the 2012-2013 Teachers' Guide, at an annual salary of \$55,000.00**, effective September 1, 2012, due to the increase in Special Education enrollment for inclusion and the S.A.I.L. program.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of **Elizabeth Christopher** to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending completion of a Criminal History Records Check, subject to the submission of a sworn statement by **Elizabeth Christopher** in accord with N.J.S.A. 18A:6-7.1c(3).

BE IT FURTHER RESOLVED, that this appointment is expressly contingent upon **Elizabeth Christopher** executing the Board's customary employment contract, containing a thirty (30) day termination clause.

DATED: July 9, 2012

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

APPROVAL OF JOB DESCRIPTIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached **job descriptions** for the following positions:

ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION
ASSISTANT SUPERINTENDENT FOR PUPIL PERSONNEL SERVICES

DATED: July 9, 2012

Attachments

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

TITLE:

**ASSISTANT SUPERINTENDENT FOR
CURRICULUM & INSTRUCTION**

QUALIFICATIONS:

The Assistant Superintendent for Curriculum & Instruction shall:

1. Hold a New Jersey Administrative Certificate in accordance with the requirements of N.J.S.A. 18A:27-1 et seq., and N.J.A.C. Title 6 Chapter 11, with a School Administrator endorsement (N.J.A.C. 6:11-9.3 and 9.5)
2. Have a Master's Degree or higher from an accredited college or university
3. Have at least five (5) years experience as a teacher and/or counselor and at least (5) years as a building principal and/or supervisor/administrator
4. Possess knowledge and understanding of curriculum development and program evaluation, child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning
5. Demonstrate excellent leadership and organizational skills and the ability to motivate people
6. Demonstrate integrity and good moral character and initiative
7. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary, multilingual preferred
8. Demonstrate the ability to use computers for word processing, data management, and telecommunications
9. Provide proof of U. S. citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986
10. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education. During the initial six month period provide a sworn statement that there have not been any convictions of a crime or a disorderly persons offense in accordance with 18A:6-7.1
11. Provide evidence that health is adequate to fulfill the job functions and responsibilities with reasonable accommodation pursuant to 42 U.S.C. 12101 and in accordance with N.J.A.C. 6:3-4A.4
12. Pass the state required Mantoux Intradermal Tuberculin Test as required by N.J.A.C. 6:3-4A.4

Board Approval			
Agenda Date:	July 9, 2012	Resolution No.:	25053

13. Meet such alternatives to the above qualifications as the Superintendent and Board of Education may find appropriate, acceptable, and legal

REPORTS TO: Superintendent of Schools

SUPERVISES: Principals, Directors, Curriculum Supervisors, Technology Coordinator, District-wide Staff Developers/Coaches and other such staff members as the Superintendent may designate

JOB GOAL: The Assistant Superintendent for Curriculum & Instruction shall oversee, coordinate and supervise assessment and standardized testing; curriculum planning, implementation, and evaluation; program development and evaluation; career and vocational education; and professional development. In addition, he/she shall assist the Superintendent substantially and effectively in the task of providing leadership in developing, achieving, and maintaining the highest quality educational programs and services.

**PERFORMANCE
RESPONSIBILITIES:**

The Assistant Superintendent for Curriculum & Instruction shall:

1. Work with the board of education, superintendent of schools, principals, faculty, and community residents, as appropriate, in developing the general philosophy, goals, and policies of the instructional program for the Fort Lee Public Schools;
2. Serve as a contributing member of the Superintendent's administrative cabinet; collaborate with the other functional units (i.e., Academic Support Programs and Early Childhood Education, Community Services, Personnel Services, Pupil Personnel Services, and other operations) on district initiatives and problems;
3. Assist the superintendent of schools with the supervision and evaluation of district personnel and in the operations of the schools pursuant to the identification of and subsequent addressing of school, staff, and students' needs pursuant to the development, implementation, and assessment of curriculum and professional staff development activities;
4. Provide leadership, support, and technical assistance to district and school staff relative to assessment, curriculum, instructional methodology, and the integration of technology;
5. Demonstrate and develop high academic and behavioral expectations, collaborative planning and program development, responsive management, and personal accountability within the schools;
6. Provide educational leadership, administrative direction, supervision, and technical assistance and support to department and district staff;
7. Disseminate and interpret policies, regulations, procedures, and other important information to staff within the schools;

8. Establish open communications and serve as the liaison between community agencies, district administrators, department staff, and schools;
9. Establish an appropriate framework for curriculum documents, procedures and criteria for the evaluation of curriculum, and a schedule for curriculum planning, implementation, and evaluation;
10. Coordinate and supervise curriculum planning, implementation, and evaluation activities within the established schedule;
11. Ensure that all district curricula have been approved by the board of education in accordance with state regulations and district needs;
12. Establish procedures for the evaluation and selection of instructional resources (i.e., textbook, supplies, and equipment);
13. Coordinate the development of departmental and school building-level objectives, curriculum documents, performance benchmarks, timelines, and reports;
14. Coordinate planning and development of gifted and talented, academy, International Baccalaureate, and other innovative programs by principals, supervisors, and teachers;
15. Supervise the actions of administrators, teachers, and faculty committees in developing and implementing the curriculum for all levels of student ability;
16. Provide leadership in the development and implementation of a comprehensive program for the assessment of personnel, instruction, and curriculum. Included in this responsibility is the observation and evaluation of designated personnel (principals and teachers);
17. In collaboration with the other members of the administrative and supervisory staff, conduct classroom visitations to assess program implementation, instructional effectiveness, and student participation and performance;
18. Oversee the standardized testing program and other assessment activities to evaluate student progress and program effectiveness;
19. Interpret and present curriculum changes to the board of education, administration, staff, and general public;
20. Coordinate the reporting of student performance, including, but not limited to: progress reports, report cards, standardized test results, awards, and other accomplishments to parents, the school community, and the general public;

21. Demonstrate leadership in assessing needs, planning, administering, and evaluating a multifaceted pre-service, in-service training and other professional education program for both the administrative and instructional staff in the district;
22. Maintain a district schedule for grade-level and department articulation meetings, program assessment, curriculum development, and professional development activities to guide staff and avoid conflicts with other initiatives as well as to effect horizontal and vertical continuity and articulation of the instructional program (K-12) throughout the district;
23. Supervise assigned staff and school administrators relative to the duties and responsibilities outlined in the respective job description, including but not limited to: budget development and management, facility appearance, maintenance, and utilization, program implementation and effectiveness, staff, community, and parent involvement, labor relations, and staff and student performance;
24. Coordinate and submit entitlement grant applications, program plans, corrective action plans, and staff performance reports on time and in accordance with statute, regulation, and board policy;
25. Demonstrates leadership in the preparation of applications for, and utilization of, various competitive grants that will enrich the curriculum and instruction in the Fort Lee Public Schools;
26. Demonstrate leadership in implementing a comprehensive, ongoing program for communicating with a variety of audiences about district programs, student achievements, and faculty and staff accomplishments, thus presenting a positive image of the Fort Lee Public Schools throughout the community, county, and state;
27. Oversee compliance with federal, state, county, and local program regulations in the areas of curriculum, instruction, and program;
28. Recommend additions and/or revisions in policy, regulations, and procedures to the Superintendent for review and/or Board of Education adoption;
29. Present department objectives, program plans, and performance reports to the Superintendent, the Board of Education, and the community at large;
30. Assist the Superintendent of Schools in the recruitment, screening, training and assigning of instructional personnel in the Fort Lee Public Schools;
31. Maintain a positive, collaborative working relationship with students, parents, district and school staff, and community agencies;

32. Keep informed of developments in curriculum and demonstrate leadership in implementing appropriate instructional materials, strategies, and programs in the Fort Lee Public Schools;
33. Continue to grow professionally through research, graduate studies, and collaboration with colleagues;
34. Confer with Superintendent on matters of concern;
35. Assist the Superintendent, School Business Administrator, and building principals in the development and coordination of the sections of the budget, as assigned;
36. Assist the Superintendent in the preparation of the Board Meeting Agenda; attend Board of Education and administrative meetings; prepare and deliver reports to district staff and the Board as directed by the Superintendent, and attend all Board committee meetings, as assigned;
37. Serve as district representative to various county, state, and national curriculum associations and committees;
38. Maintain a safe working condition and safely operate all electronic and other equipment needed to carry out job functions and responsibilities;
39. Observe strictly to avoid the appearance of conflict, all requirements of the School Ethics Act (N.J.S.A. 18A:12-21 et. seq.) regarding conflicts of interest in employment, purchasing, and other decisions, including solicitation and acceptance of gifts and favors, and submit in a timely fashion the required annual disclosure statement regarding employment and financial interests;
40. Adhere to New Jersey School Law, State Board of Education Rules and Regulations, Board of Education Policies and Regulations, School Regulations and Procedures, and contractual obligations; and
41. Perform any duties that are within the scope of employment and certifications as assigned by the Superintendent and not otherwise prohibited by law or regulation.

**TERMS OF
EMPLOYMENT:**

Twelve-month position; salary to be determined by the Board of Education

EVALUATION:

Performance of this job will be evaluated annually in accordance with statute and board policy

TITLE:

**ASSISTANT SUPERINTENDENT FOR
PUPIL PERSONNEL SERVICES**

QUALIFICATIONS:

The Assistant Superintendent for Pupil Personnel Services shall:

1. Hold a New Jersey Administrative Certificate in accordance with the requirements of N.J.S.A. 18A:27.1 et seq. and N.J.A.C. Title 6 Chapter 11 with a School Administrator endorsement
2. Hold a Master's Degree from an accredited college or university
3. Have at least five (5) years of experience as a teacher, counselor, and/or child study team member
4. Have at least three (3) years of administrative or supervisory experience
5. Demonstrate excellent leadership and organizational skills and the ability to motivate people
6. Have excellent integrity and demonstrate good moral character and initiative
7. Demonstrate knowledge and understanding of special education programs, Child Study Team services, guidance, attendance and health services, curriculum development and program evaluation, child growth and development effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning styles in exceptional children
8. Demonstrate an understanding of the regulations regarding the operation of special education programs, including those outlined in N.J.A.C. Title 6, Chapters 26 and 28, U.S.P.L. 93-112 and Section 504 of the Rehabilitation Act of 1973
9. Exhibit a personality that demonstrates enthusiasm and interpersonal skills to relate well with students, staff, administration, parents and the community
10. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary
11. Demonstrate the ability to use computers for word processing, data management, and telecommunications
12. Provide proof of U. S. citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986

Board Approval			
Agenda Date:	July 9, 2012	Resolution No.:	25053

13. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education. During the initial six-month period provide a sworn statement that there have not been any convictions of a crime or a disorderly person's offense in accordance with 18A:6-7.1
14. Provide evidence that health is adequate to fulfill the job functions and responsibilities with reasonable accommodation pursuant to 42 U.S.C. 12101 and in accordance with N.J.A.C. 6:3-4A.4
15. Pass the state required Mantoux Intradermal Tuberculin Test as required by N.J.A.C. 6:3-4A.4
16. Meet such alternatives to the above qualifications as the Superintendent and Board of Education may find appropriate and acceptable, and legal

REPORTS TO: Superintendent of Schools

SUPERVISES: Principals, Director of Special Services, assigned personnel dealing with K-12 Guidance and Career Education, Special Education, Special Services, Child Study Teams, Student Support Services, and Substance Awareness Coordinators and other such staff members as the Superintendent may designate

JOB GOAL: The Assistant Superintendent for Pupil Personnel Services coordinates the planning, development of district-wide guidance programs, health services and special education programs and services. The Assistant Superintendent for Pupil Personnel Services coordinates information and referral service committees, child study team services, out-of-district placements, speech and language services, occupational and physical therapy, and Section 504 requirements. The Assistant Superintendent for Pupil Personnel Services serves as primary evaluator for program directors, supervisors, child study teams, and Director of Special Services. Works collaboratively with administrative and instructional staff, and communicates effectively with parents, members of the community, and colleagues in other districts and schools.

**PERFORMANCE
RESPONSIBILITIES:**

The Assistant Superintendent for Pupil Personnel Services shall:

1. Establish and promote high standards and expectations for students and staff for academic performance, pupil services and responsibility for mature behavior;
2. Administer, schedule and evaluate the Special Education service delivery process for the development of IEP's, annual review, and third year re-evaluation of Individual Education Plans (IEPs) as required by State and Federal mandates and guidelines. Ensure participation in the procedures and access to records, following notification of timelines and the process requirements as stated in NJ Administrative Code Title 6A Chapter 14 – Special Education;

3. Ensure that the IEPs address the student's achievement in each of the Core Content Standards as appropriate including:
 - Comprehensive Health and Physical Education;
 - Visual and Performing Arts
 - Language Arts Literacy
 - Mathematics
 - Science
 - Social Studies
 - World Languages
 - Technological Literacy
 - Career and Consumer Education, Family and Life Skills
4. Coordinate and supervise assignments for directors, supervisors and coordinators to ensure that effective teaching in special education, efficient Child Study Team activities and laudatory guidance, attendance, health, career education and substance awareness activities are provided to students in the district;
5. Ensure that out-of-district placement of students is completed in an efficient and effective manner;
6. Represent the Board, when requested, in mediation, administrative hearings and court proceedings relating to students in need of or receiving special services;
7. Complete in a timely fashion all records and reports as required by law and regulations;
8. Follow procedures for safe storing and integrity of all public and confidential school records, ensuring that personnel and student record keeping procedures comply with state and federal law and district policy;
9. Protect confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines;
10. Oversee and evaluate a comprehensive program of Home Bound Instruction when required (N.J.A.C. 6A:14-4.8 and 4.9);
11. Assist in arranging and monitoring transportation of all eligible handicapped students;

12. Supervise all assigned personnel to ensure that all responsibilities are met and exceeded, consistent with research on learning and child growth and development, and strategies in special education and pupil personnel services;
13. Develop with individual staff members a Professional Growth Plan (PGP) and a Professional Improvement Plan (PIP);
14. Administer the special education program for public and non-public schools within the district, including:
 - Coordinate district and out-of-district programs and services;
 - Direct and evaluate assigned personnel and contracted services;
 - Supervise Child Study Team services;
 - Monitor Individual Educational Programs (IEP) and 504 accommodations;
 - Develop and submit all required applications, documentation and reports as required;
 - Develop qualification criteria, monitoring checklists, student folders, procedures, and timelines to guide program implementation;
 - Manage funds with established program and fiscal requirements;
 - Coordinate implementation activities in collaboration with program and district staff;
 - Monitor program implementation to ensure compliance with regulations;
 - Collect and analyze performance data to evaluate program effectiveness;
 - Develop reports, corrective action plans and proposals to improve programs and services; and
 - Present regulations, program plans or proposals, and evaluative reports to the administration, school staff, and the community as required.
15. In collaboration with the Assistant Superintendent for Curriculum & Instruction, ensure effective coordination of services so that educationally handicapped students have an opportunity to participate in Academic Support Programs, including: basic skill improvement, bilingual education (including English as a Second Language), and gifted and talented education;

16. In collaboration with the Assistant Superintendent for Curriculum and Instruction, ensure the integration of Core Content Standards and the utilization of approved textbooks and materials within special education programs and services;
17. In collaboration with the Director of Special Services, provide parents with essential information and training to take advantage of program opportunities and assist their children in their studies;
18. Ensure that the district is in compliance with Federal and State regulations and that implementation is consistent with program requirements;
19. In collaboration with the Director of Special Services and the Human Resources Officer, ensure that all program positions are staffed by appropriately certificated and highly qualified individuals;
20. Administer guidance programs and services, including:
 - Establish effective channels of communication among school and program personnel and with agencies, colleges and universities, and service providers;
 - Establish individual interests and needs, academic achievement, social behavior, promotion and graduation requirements, program requirements, and career goals as essential factors for personal counseling, educational programming decisions, and instructional schedule development;
 - Ensure that each student receives counseling at least twice a year;
 - Ensure that each counselor has identified all assigned students that require additional academic support and/or special education programs and services, has initiated the appropriate referral process, and has confirmed the provision of services;
 - Provide personal, career, and educational counseling;
 - Utilize personal and group counseling sessions;
 - Establish procedures, forms and timelines to guide administrative, instructional, guidance and clerical personnel;
 - Ensure compliance with program qualification criteria, prerequisites and requirements for assignment of students and promotion and graduation;
 - Establish the criteria, formulas and timelines for the calculation of student grades, grade point average, class rank, etc.;
 - Coordinate the nomination and selection of students for awards, scholarships and special recognition;

- Provide an informational resource for family services, school activities, community service opportunities, post-secondary education, and employment opportunities;
 - Provide seminars and workshops for students and parents on test preparation, college application procedures, financial aid opportunities, athletics and co-curricular eligibility and technical training programs;
 - Develop program proposals, action plans, budget details, and evaluative reports as required; and
 - Present proposals and reports to the administration, program and school staff, and community, as required.
21. Oversee health and medical services, including: school health and emergency medical services; staff and student screening and examinations; and substances abuse intervention;
22. Ensure that personnel evaluation procedures are accomplished in a fair and consistent manner that encourages accountability, growth and excellence, in accordance with law, Board Policy, and contractual requirements;

Direct the administration of all schools, including:

- Consistent and fair implementation of district policies, regulations, procedures and contracts;
- Compliance with district procedures and timelines;
- Effective Staff and student organization;
- Recruitment, interview and selection of staff;
- Budget development and resource acquisition;
- Instructional schedule development;
- Observation and evaluation of classroom instruction;
- Assessment of student performance and program effectiveness;
- Identification of students in need of academic support, 504 accommodation and/or special education programs and services;
- Provisions of support services;
- Reporting student progress to parents;
- District curriculum and performance benchmarks; and
- Development and implementation of emergency plans.

23. In collaboration with the Superintendent of Schools or his or her designee(s), coordinate internal investigation of incidents involving assigned personnel, conduct disciplinary hearings, and process staff appeals and grievances for assigned schools;
24. In collaboration with the Affirmative Action Officer, coordinate internal investigation of incidents involving students or parents, conduct student disciplinary hearings, and process appeals and referrals to other agencies for assigned schools.
25. Serve as the primary evaluator for assigned administrative, instructional and/or secretarial staff;
26. Monitor the observation and evaluation of professional and support staff by school administrators for accuracy, performance standards and timeliness;
27. Administer assigned area(s) of responsibility, including:
 - Program philosophy and operational procedures;
 - Compliance with program guidelines, requirements and timelines;
 - Effective and timely internal and intra-district communications;
 - Fair and consistent interpretation and application of rules, regulations and contract language;
 - Efficient use of resources; and
 - Service orientation
28. Serve as a contributing member of the Superintendent's administrative cabinet;
29. In collaboration with the Assistant Superintendent of Curriculum and Instruction, provide orientation, in-service training, and technical assistance for district and school staff;
30. Refer funding and program opportunities to the Director of Special Services and work collaboratively to develop required applications and program proposals;
31. Provide opportunities for effective staff development that addresses the needs of the staff, including workshops, conferences, visitations, demonstration lessons and sessions in which the staff shares successful practices and strategies;
32. Prepare grant and other applications as requested by the District Superintendent;
33. Recommend budgets to support assigned programs;

34. Ensure that the financial and fiscal requirements of Pupil Personnel Services are satisfied in an efficient and timely manner;
35. Coordinate the purchasing of instructional materials and equipment following district procedures and guidelines;
36. Collect and analyze data, particularly state assessments, regarding the achievement of all students and other pertinent information affecting the design and implementation of services and programs, using the information to recommend new programs and modifications in existing programs. Share with staff the results of state and other assessments;
37. Display the highest ethical and professional behavior and standards when working with students, parents, school personnel and agencies associated with the school;
38. Notify immediately appropriate personnel and agencies, and follow established procedures when there is evidence of substance abuse, child abuse, child neglect, severe medical or social conditions, potential suicide or individuals appearing to be under the influence of alcohol, controlled substances or anabolic steroids;
39. Recommend policies and procedures to promote a healthy and supportive climate for learning that addresses the Core Content Standards and responsibility for mature behavior;
40. Confer with Superintendent on matters of concern;
41. Assist the Superintendent, School Business Administrator, and building principals in the development and coordination of the sections of the budget, as assigned;
42. Assist the Superintendent in the preparation of the Board Meeting Agenda; attend Board of Education and administrative meetings; prepare and deliver reports to district staff and the Board as directed by the Superintendent, and attend all Board committee meetings, as assigned;
43. Summarize, interpret and disseminate current developments in education through reading of professional journals, participation in professional development, and involvement in professional organizations;
44. Maintain a safe working condition and safely operate all electronic and other equipment needed to carry out job functions and responsibilities;

45. Observe strictly to avoid the appearance of conflict, all requirements of the School Ethics Act (N.J.S.A. 18A:12-21 et. seq.) regarding conflicts of interest in employment, purchasing, and other decisions, including solicitation and acceptance of gifts and favors, and submit in a timely fashion the required annual disclosure statement regarding employment and financial interests;
46. Adhere to New Jersey School Law, State Board of Education Rules and Regulations, Board of Education Policies and Regulations, School Regulations and Procedures, and contractual obligations; and
47. Perform any duties that are within the scope of employment and certifications as assigned by the Superintendent and not otherwise prohibited by law or regulation.

**TERMS OF
EMPLOYMENT:**

Twelve-month position; salary to be determined by the Board of Education

EVALUATION:

Performance of this job will be evaluated annually in accordance with statute and board policy.

TRANSFER OF KRISTINE CECERE

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the transfer of Kristine Cecere as an Elementary teacher of School #2 to Language Arts teacher at the Lewis F. Cole Middle School.

DATED: July 9, 2012

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA MCCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

ADMINISTRATIVE STAFF ASSIGNMENTS
FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the Administrative Staff assignments for the 2012-2013 school year as per the attached.

DATED: July 9, 2012
Attachment

Motion by: Mr. Carmelo Luppino

Seconded by: Mrs. Linda McCue

☒ Motion Passed

☐ Motion Failed

ROLL CALL	AYES	NAYS	ABSENT	ABSTAINED
MR. JOHN BANG			X	
MR. CARMELO LUPPINO	X			
MRS. LINDA McCUE	X			
MRS. ANGELA NAPOLITANO	X			
MR. YUSANG PARK	X			
MR. PETER SUH	X			
MR. JOSEPH SURACE	X			
MS. HELEN YOON			X	
MR. ARTHUR LEVINE	X			

ADMINISTRATIVE RESTRUCTURING

S1 – Rosemary Giacomelli*

S2 – *No Change*

S3 – Jay Berman

S4 – *No Change*

LFCMS – Robert Kravitz

FLHS – *No Change*

FLECC – Ann Marie Bruder

** Placement requires transfer of relative(s) working in building*